

BOARD OF PUBLIC WORKS & SAFETY
FEBRUARY 6, 2026
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, February 6, 2026, at 10:30 a.m. in the temporary Council Chambers at the Warsaw Police Department Training Center. Mayor Jeff R. Grose presided, and the following persons were noted as present or absent:

PRESENT: Board members George Clemens, Diane Quance, and Mayor Grose. Also present, Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Director of Public Works Dustin Dillon, Street Superintendent Joe Vektor, Fire Territory Chief Joel Shilling, Community Development Director Jeremy Skinner, City Planner Justin Taylor, Park Superintendent Larry Plummer, Parks Recreation Director Stephanie Schaefer, Wastewater Treatment Utility Manager Brian Davison, Human Resources Director Denny Harlan, Lisa Hawley from Kosciusko County Farmers & Artisan Market, Rob Parker from Kosciusko Chamber of Commerce, and Times-Union reporter David Slone. The meeting was also presented live over the City's website at <https://www.warsaw.in.gov>.

ABSENT: None noted.

The meeting was called to order by Mayor Grose followed by the Pledge of Allegiance.

MINUTES-

The minutes from the January 23, 2026 Regular Session were presented for approval. Motion made by Mr. Clemens to approve the minutes, seconded by Ms. Quance, carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

None noted.

NEW BUSINESS-

STREET CLOSURE-

The following street closures were requested:

-Farmers and Artisan Market - Saturdays, April 8, 2026 through October 31, 2026, 7:00 a.m. - 1:30 p.m., 100 block of W. Center Street and 100 block of S. Buffalo Street.

After lengthy discussion Ms. Quance made a motion to table the matter until the March 6, 2026 meeting, seconded by Mr. Clemens, with Quance and Clemens voting aye, and Mayor Grose voting nay.

TRAVEL REQUESTS-

A list setting forth ten (10) travel requests was submitted for approval: One (1) each for Mayor, WWTU, Police and Fire; Clerk-Treasurer-two (2); and Street-four (4). It was also noted that Max Kinsey from the Fire Territory will be traveling to Plainfield, IN and not Warsaw, IN. Motion made by Mr. Clemens to approve the travel requests, seconded by Ms. Quance, carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-

A New Hire/Change in Payroll report was presented for approval: Police-one (1); Street-two (2); and Fire-three (3). Motion made by Ms. Quance to approve the report, seconded by Mr. Clemens, carried by unanimous vote.

WORK ONE AGREEMENT-

An agreement between the City, WorkOne, and Pro Resources was presented for approval. The agreement is for the City to host one (1) youth employee at the Parks Department from February 11, 2026, through May 22, 2026, who will work up to twenty (20) hours a week, with pay up to \$16.00 per hour. Motion made by Mr. Clemens to approve the agreement, seconded by Ms. Quance, carried by unanimous vote.

GRANT APPLICATION REQUEST/CENTRAL PARK CONCERT SERIES/PARKS-

Parks Recreation Director Stephanie Schaefer requested approval to apply for an Indiana Arts Commission FY2027 Spring Arts Project Support Grant for \$4,000.00. This would be in support of the Summer Concert Series. Motion made by Ms. Quance to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

JOMAC PROJECT/PAYMENT APPLICATION-

City Planner Justin Taylor presented a payment request to Environmental Management Specialists, Inc. for asbestos abatement at the former Jomac building. Environmental Management Specialists, Inc. is

requesting \$100,305.00 for work that has been totally completed. Motion made by Mr. Clemens to approve the payment, seconded by Ms. Quance, carried by unanimous vote.

ENGINEERING RESOURCES, INC. AGREEMENT-

Director of Public Works Dustin Dillon presented an agreement between the City and Engineering Resources, Inc., who will provide on-call services. Several different departments will utilize the services at \$178.00 per hour with a total not to exceed \$20,000.00. Motion made by Ms. Quance to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

WASTEWATER TREATMENT UTILITY (WWTU) DRYING BEDS/WESSLER ENGINEERING-

WWTU Manager Brian Davison presented an agreement between the City and Wessler Engineering who will perform survey, design and bidding services for sand drying beds at the Plant. Cost of the services will be \$69,300.00 and will be paid from the 2018 Indiana Finance Authority/State Revolving Fund Loan proceeds. Motion made by Mr. Clemens to approve the agreement, seconded by Ms. Quance, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$1,880,937.76

EOM Docket - \$1,030,359.35

Motion made by Mr. Clemens to approve the claims for payment, seconded by Ms. Quance, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer