

I. ORGANIZATION OF MEETING

1. Call to Order

Mayor Grose called the meeting to order, followed by the Pledge of Allegiance and a moment of silence.

2. Member, Appointing Authority, Dates of Terms;

Mike Klondaris, Council, 01/01/25 to 12/31/25

Gordon Nash, Wayne Township Board, 01/01/25 to 12/31/25

Dave Allbritten, Community Member, 01/01/25 to 12/31/25

Jeanie Stackhouse, Wayne Township Board, 01/01/25 to 12/31/25

Jeff Grose, Warsaw Mayor, 01/01/25 to 12/31/25

3. Pledge of Allegiance
4. Moment of Silence
5. Roll Call to Determine Quorum by Presiding Officer

Mayor Grose conducted roll call, with the following board members present: David Allbritten, Jeanie Stackhouse, Gordon Nash, Fire Chief Joel Shilling, Territory Attorney Adam Turner, and Board Secretary Heather Vogts. Board Member Mike Klondaris was absent.

6. Approval of Minutes for November 5, 2025
 - a. November 5, 2025- Minutes

Board Member Stackhouse made the motion to approve the minutes from the November 5, 2025, meeting. The motion was seconded by Board Member Nash. All members present voted in favor.

II. RECOGNITION OF VISITORS

III. REPORTS / ORAL & WRITTEN COMMUNICATIONS

1. Lutheran EMS Report — October 2025

Lutheran EMS representative Alicia presented the October 2025, EMS report to the board.

2. Warsaw-Wayne Fire Territory Monthly Report - October 2025

Fire Chief Shilling reviewed and summarized the Monthly Fire Report for October 2025.

3. WWFT Monthly Expenditure Report, Operating 2243 – October 2025

Fire Chief Shilling presented the Operating Fund for October 2025.

4. WWFT Monthly Expenditure Report, Equipment Replacement 4410 – October 2025

Fire Chief Shilling summarized the Equipment Replacement Fund for October 2025.

Mayor Grose entertained a motion to approve all 4 motions as presented to the Board. Board Member

Allbritten made the motion to approve, seconded by Board Member Stackhouse.

5. Provider Unit and Participating Unit Executive Board Appointments

Mayor Grose asked Chief Shilling for guidance regarding this matter. Chief Shilling explained that this falls under the Inter-Local Agreement with the City, in which the City of Warsaw, as the Provider Unit, and Wayne Township, as the Participating Unit, appoint their executives to serve on the board. The agreement also includes one mutually agreed-upon member, who resides within our response territory. According to the agreement, these appointments are required each December.

Chief Shilling informed the Mayor that, as the Executive Member of the Provider Unit, he can recommend maintaining the status quo—allowing all current members, including Wayne Township representatives and the mutually agreed-upon member, David Allbritten, to continue serving on the Territory Board—or electing new members.

Mayor Grose then entertained a motion to approve all appointments and maintain the status quo for the Warsaw-Wayne Fire Territory Board. Board Member Stackhouse made the motion to approve, which was seconded by Board Member Allbritten.

6. Appointment of Fire Chief for 2026

Chief Shilling noted that the appointment of the Fire Chief for the following year is also required at the December meeting. Mayor Grose expressed his approval and re-appointed Fire Chief Joel Shilling for 2026.

Mayor Grose then called for a motion to approve the appointment of Fire Chief Joel Shilling for 2026. Board Member Nash made the motion, which was seconded by Board Member Stackhouse. All present voted in favor.

Board Member Allbritten informed the Board that he believes the Fire Chief is doing an excellent job, and Mayor Grose expressed his agreement.

IV. UNFINISHED BUSINESS

V. NEW BUSINESS

1. Lexipol 2026 Contract

Chief Shilling requested the Board's approval to continue the agreement with Lexipol for 2026. Lexipol is currently reviewing the Territory's policies and assisting with streamlining our policies and procedures. The renewal covers the period from January 1, 2026, through December 31, 2026, at a cost of \$11,561.43.

Mayor Grose then entertained a motion to approve the agreement. Board Member Allbritten made the motion, which was seconded by Board Member Nash. All present voted in favor.

2. *** Walk-In: FSSA Transfer

Chief Shilling advised Resolution 2025-12-01 authorizes the transfer of \$32,781.28 from the FSSA Grant (2402-000-390.417) back into the operating account (2243-600.010). While the original plan was to complete a single transfer after the CARES- FSSA Grant concludes on December 31, 2025, the Clerk's Office informed us

that the State Board of Accounts prefers the grant account to have a \$0 balance at year-end.

Mayor Grose then entertained a motion to approve the FSSA Grant transfer. Board Member Stackhouse made the motion, which was seconded by Board Member Nash. All present voted in favor.

VI. TRAVEL REQUESTS

1. WWFT Travel Requests

Chief Shilling presented the submitted travel requests for the board's approval.

Mayor Grose called for a motion to approve the travel requests as presented. Board Member Allbritten made a motion to approve, seconded by Board Member Stackhouse. All members present voted in favor.

VII. OTHER MATTERS THAT MAY COME BEFORE THE BOARD

1. Next Meeting- January 6, 2026

- a. *** Meeting will be held at the Warsaw Police Department Training Room ***

UPDATE: December 2, 2025

Mayor Grose advised the construction on the Council Chambers has been postponed. Please plan to attend the January Territory Board Meeting at the usual location, the Council Chambers at City Hall. Additional updates will be provided at the next meeting.

VIII. MEETING REVIEW

- 1. Items Carried Forward
- 2. Visitors' Questions & Comments

Mayor Grose expressed his gratitude to the Board for their service and commitment for 2026.

IX. ADJOURNMENT

Mayor Grose entertained a motion to adjourn. Board Member Nash motioned to adjourn, which was seconded by Board Member Stackhouse. All members present voted in favor.