

BOARD OF PUBLIC WORKS & SAFETY
JANUARY 09, 2026
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, January 9, 2026 at 10:30 p.m. in the Council Chambers at City Hall. Mayor Jeff R. Grose presided, and the following persons were noted as present or absent:

PRESENT: Board members George Clemens, Diane Quance and Mayor Grose. Also present were Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, City Engineer Aaron Ott, Director of Public Works Dustin Dillon, Street Department Superintendent Joe Vektor, Parks Superintendent Larry Plummer, Community and Economic Development Director Jeremy Skinner, Fire Territory Chief Joel Shilling, Police Chief Scott Whitaker, Wastewater Treatment Plant Manager Brian Davison, Director of Human Resources Denny Harlan, City Planner Justin Taylor, Police Officer Huntley Davis and his family, friends, and co-workers, and Times-Union reporter David Slone. The meeting was also presented live over the City's website at <https://www.warsaw.in.gov>.

ABSENT: None noted.

The meeting was called to order by Mayor Grose followed by the Pledge of Allegiance.

MINUTES-

The minutes from the December 19, 2025 Regular Session were presented for approval. Board member Clemens made a motion to accept the minutes as presented, seconded by Board Member Quance, carried by unanimous vote.

RECOGNITION OF VISITORS-

-Mayor Grose gave the Oath of Office to Police Officer Huntley Davis.

REPORTS ORAL & WRITTEN COMMUNICATIONS-

None noted.

UNFINISHED BUSINESS-

None noted.

NEW BUSINESS-

ROAD CLOSURES-

The following road closures were reviewed and discussed:

-Fat & Skinny Tire Festival, May 15, 2026, 2:00 p.m. - 12:00 a.m., Main Street from Lake Street to High Street; Lake Street from Main Street to Center Street; Buffalo Street from Ft. Wayne Street to Market Street; and Indiana Street from Fort Wayne Street to Market Street. Motion made by Ms. Quance to approve the closures, seconded by Mr. Clemens, carried by unanimous vote.

-Warsaw Breakfast Optimist/City of Lakes Car Show, May 17, 2026, 7:00 a.m. - 7:00 p.m., Center Street from Lake Street to Indiana Street; Indiana Street from Main Street to Market Street; and Buffalo Street from Main Street to Market Street. Motion made by Mr. Clemens to approve the closures, seconded by Ms. Quance, carried by unanimous vote.

PAY APPLICATION #3/CITY HALL HVAC IMPROVEMENTS/CORE MECHANICAL SERVICES-

City Engineer Aaron Ott requested approval of Pay Application #3 to Core Mechanical in the amount of \$178,837.50 for work done to date in regard to the City Hall HVAC Improvements. Motion made by Ms. Quance to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

ZOLL MEDICAL MAINTENANCE CONTRACT 2026-

Fire Territory Chief Joel Shilling presented a contract with Zoll Medical Corporation. Zoll will perform preventive maintenance of the cardiac monitors the Fire Territory has. Cost of the 2026 maintenance agreement will be \$1,360.00. Motion made by Mr. Clemens to approve the contract, seconded by Ms. Quance, carried by unanimous vote.

ADAM D. TURNER/LEGAL REPRESENTATION/WARSAW-WAYNE FIRE TERRITORY-

Chief Shilling requested approval of a contract with Attorney Adam D. Turner for the Fire Territory. Mr. Turner will charge \$250.00 per hour for his legal services plus a \$3,000.00 retainer. Motion made by Ms. Quance to approve the contract, seconded by Mr. Clemens, carried by unanimous vote.

HVAC MAINTENANCE AGREEMENT/FIRE TERRITORY-

An agreement between the Warsaw-Wayne Fire Territory and Flow Tech Plumbing and Heating, Inc. was presented for approval. Flow Tech will provide winter preventive maintenance on the HVAC system at Station #15 (620 W 200 S) at a cost of \$385.75. Motion made by Mr. Clemens to approve the agreement, seconded by Ms. Quance, carried by unanimous vote.

CHANGE ORDER SMEAL/SPARTAN AERIAL LADDER TRUCK-

A Change Order to the production of the new Smeal/Spartan Aerial Ladder Truck was presented for approval. The Change Order adds \$18,847 to the original price of \$1,812,636.00 due to added gauges, seating, and various other items. Motion made by Ms. Quance to approve the Change Order, seconded by Mr. Clemens, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth eight (8) travel requests was submitted for approval. Fire-two (2); and WWTU-six (6). Motion made by Mr. Clemens approving the list, seconded by Ms. Quance, carried by unanimous vote.

PARKS CONTRACTS-

The following contract for Parks activities were presented for approval:

-Derek Tenny, DJ for Daddy's Little Sweetheart Dance, February 6-7, 2026, \$300.00.

Motion made by Ms. Quance to approve the contract, seconded by Mr. Clemens, carried by unanimous vote.

WAYNE TOWNSHIP/PARKS CONTRACT-

Parks Superintendent Larry Plummer presented the 2026 contract with Wayne Township for approval. Wayne Township agrees to pay the City \$81,000.00 in 2026 in support of the parks and more specifically set forth within the agreement. Motion made by Mr. Clemens to accept the contract, seconded by Ms. Quance carried by unanimous vote.

ENCROACHMENT AGREEMENT/WARSAW EVANGELICAL PRESBYTERIAN CHURCH-

An encroachment agreement between the City and Warsaw Evangelical Presbyterian Church was presented for approval. City Planner Justin Taylor requested the matter be tabled. Ms. Quance made a motion to table the item, seconded by Mr. Clemens, carried by unanimous vote.

BAKER TILLY BIENNIAL REPORTS-

An agreement between the City and Baker Tilly was presented for approval. Baker Tilly will conduct bi-annual financial reports for the Wastewater Utility and the Stormwater Utility at a cost of \$9,600.00 per report. Motion made by Ms. Quance to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

PRAIRIE & LAKE STREET STORMWATER IMPROVEMENTS/G&G HAULING/CHANGE ORDER #3-

Wastewater Superintendent Brian Davison presented Change Order #3 for the Prairie and Lake Street Stormwater Improvements Project. The Change Order adds \$7,709.60 to the price of the contract due to design changes to avoid conflicts with existing underground utilities. The updated contract price is now \$415,167.47. Motion made by Mr. Clemens to approve the Change Order, seconded by Ms. Quance, carried by unanimous vote.

SPECIAL CLAIMS-

Clerk's Office submitted special claims for approval totaling \$18,847.00. Motion made by Ms. Quance approving the claims for payment, seconded by Mr. Clemens, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$2,853,451.31

EOM Docket - \$113,037.57

Motion made by Mr. Clemens to approve the claims for payment, seconded by Ms. Quance, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

