

BOARD OF PUBLIC WORKS & SAFETY
OCTOBER 3, 2025
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday October 3, 2025 at 10:30 a.m.. in the Council Chambers at City Hall. Mayor Jeff R. Grose presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens and Mayor Grose. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Street Superintendent Joe Vetor, Director of Public Works Dustin Dillon, Community and Economic Development Director Jeremy Skinner, City Engineer Aaron Ott, Parks Superintendent Larry Plummer, City Planner Justin Taylor, Police Chief Scott Whitaker, Assistant WWTU Manager Larry Hyden, Human Resources Director Denny Harlan, Brady Burgess from BIT Computers, and Times-Union reporter David Slone.

ABSENT: Board member Diane Quance.

The meeting was called to order by Mayor Grose followed by the Pledge of Allegiance.

MINUTES-

The minutes from the September 19, 2025 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mayor Grose, motion carried by unanimous vote.

NEW BUSINESS-

QUOTES OPENING-

Quotes were solicited for the purchase of a new Ford F-250. Quotes were received from:

- Model 1 Ford - \$51,125.00
- City Ford - \$50,828.80
- Kerlin Motor Company - \$49,278.00

After review, Street Superintendent Joe Vetor recommended the quote be awarded to Kerlin Motor Co. Motion made by Mr. Clemens to approve the recommendation, seconded by Mayor Grose, carried by unanimous vote.

BELLE AUGUSTA EXPANSION/PAY APPLICATION #8-

Community and Economic Development Director Jeremy Skinner presented Pay Application #8 to Wigent Excavating, LLC for work on the Belle Augusta expansion. Wigent is seeking \$267,620.00 from the Indiana Residential Infrastructure Program/Indiana Finance Authority from bond funds held at the Bank of New York for work done to date. This payment exhausts the remaining funds from the bond issue. Motion made by Mr. Clemens to approve the request, seconded by Mayor Grose, carried by unanimous vote.

CITY HALL ROOF PLAZA/CHANGE ORDER #1-

City Engineer Aaron Ott presented Change Order #1 for the City Hall Roof Plaza Project. Due to various changes and less work involved, Garland/DBS is reducing the scope of work for \$18,222.00 in savings. Original price of the contract was \$148,773.00 and with the reduction the new contract price is \$130,553.00. Motion made by Mr. Clemens to approve the Change Order, seconded by Mayor Grose, carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-

A New Hire/Change in Payroll report was provided for approval: Police-five (5); and Cemetery-one (1), and more specifically set forth on the list attached to the minutes. Motion made by Mr. Clemens to approve the report, seconded by Mayor Grose, carried by unanimous vote.

CITY HALL SURVEILLANCE UPGRADES-

A quote from Havel for camera surveillance upgrades at City Hall was presented for approval. Total cost of the upgrades quoted is \$49,829.00. Motion made by Mr. Clemens to approve the quote, seconded by Mayor Grose, carried by unanimous vote.

CENTER LAKE PAVILION AUDIO, VIDEO, AND LIGHTING MAINTENANCE-

An agreement with AP Sound, LLC for preventative maintenance for 2026 at the Center Lake Pavilion was presented for approval. Cost of the service will be \$2,070.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mayor Grose, carried by unanimous vote.

DEKKO FOUNDATION GRANT-

Parks Superintendent Larry Plummer requested permission to accept a grant from the Dekko Foundation. The grant is a dollar-to-dollar match, up to \$40,000.00, and the funds will be used for the relocation and improvements of the Community Skate Park. Motion made by Mr. Clemens to accept the grant, seconded by Mayor Grose, carried by unanimous vote.

DOGWOOD HILLS DOWNTOWN TREE REMOVAL & REPLACEMENT-

A Proposal from Dogwood Hills Tree Farm was presented for approval. Dogwood will remove two (2) trees and replace them in the downtown landscaped areas. Also included in the proposal is trimming and pruning all the trees in the downtown area in 2026. Estimated cost of the service will be \$3,963.00. Motion made by Mr. Clemens to approve the proposal, seconded by Mayor Grose, carried by unanimous vote.

PAY APPLICATION #14/LINCOLN SIDEWALK PROJECT-

City Planner Justin Taylor presented Pay Application #14 for the Lincoln Sidewalk Project. Troyer Group is seeking \$16,745.04 for work done to date. Motion made by Mr. Clemens to approve the Pay Application #14, seconded by Mayor Grose, carried by unanimous vote.

GRANT AWARD ACCEPTANCE/POLICE-

The following grants were recently awarded to the Police Department and Chief Scott Whitaker asked for approval to accept the funds:

-Kosciusko REMC (KREMC)- Operation Roundup, \$2,500.00 for Personal Protection Equipment
Motion made by Mr. Clemens to accept the funding, seconded by Mayor Grose, carried by unanimous vote.

-KCCF - \$10,000.00 for Personal Protection Equipment
Motion made by Mr. Clemens to accept the funding, seconded by Mayor Grose, carried by unanimous vote.

RECONSTRUCTION OF AIRPORT ROAD PROJECT/PAY APPLICATION #1-

Pay Application #1 for the reconstruction of Airport Road and milling and paving of various other streets was presented for approval. Phend & Brown is seeking \$821,843.70 for work done to date. Motion made by Mr. Clemens to approve the payment, seconded by Mayor Grose, carried by unanimous vote.

SANITARY STORMWATER REHAB 2024/INSIGHT PIPE CONTRACTING, LLC/CHANGE ORDER #2-

Change Order #2 for the 2024 Storm Sewer Rehabilitation Project was presented for approval. The updated contract with Insight Pipe reflects an increased cost of \$42,930.00 due to installation of extra pipe lining. The contract price changes from the original amount of \$376,303.50 to \$462,215.50. Motion made by Mr. Clemens to approve the Change Order, seconded by Mayor Grose, carried by unanimous vote.

SANITARY SEWER & STORMWATER REHAB 2024/PAY APPS #5 & #6/INSIGHT PIPE CONTRACTING, LLC-

Assistant Wastewater Utility Manager Larry Hyden presented the following pay applications to Insight Pipe Contracting, LLC, for the Sanitary Sewer and Stormwater Rehabilitation Project for work done to date:

-#5 for \$43,612.50
Motion made by Mr. Clemens to approve the payment, seconded by Mayor Grose, carried by unanimous vote.

-#6 for \$41,642.78
Motion made by Mr. Clemens to approve the payment, seconded by Mayor Grose, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$1,892,927.07

EOM Docket - \$69,729.07

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mayor Grose, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned at 11:00 a.m.

ATTEST:

Lynne Christiansen, Clerk-Treasurer

