

COMMON COUNCIL
REGULAR SESSION
August 18, 2025
6:00 P.M.

The Common Council of the City of Warsaw met in a Regular Session on Monday, August 18, 2025 at 6:00 p.m. in the Council Chambers at City Hall. Mayor Jeff R. Grose presided and the following persons were noted as present or absent:

PRESENT: Council members Cindy Dobbins, Jack Wilhite, Juergen Voss, Josh Finch, Jerry Frush, and Diane Quance. Also present, Mayor Grose, Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Community and Economic Development Director Jeremy Skinner, Police Chief Scott Whitaker, Fire Territory Chief Joel Shilling, Human Resources Director Denny Harlan, Street Superintendent/Director of Public Works Dustin Dillon, Somona (unknown last name) and Times-Union reporter David Slone. The meeting was also presented live over the City's website at <https://www.warsaw.in.gov>.

ABSENT: Council member Mike Klondaris.

The meeting was called to order by Mayor Grose followed by the Invocation and the Pledge of Allegiance.

MINUTES-

The minutes from the August 4, 2025 meeting were presented for approval. Motion made by Councilor Frush to approve the minutes as presented, seconded by Councilor Dobbins, and carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

-July 2025 Fund Report

UNFINISHED BUSINESS-

ORDINANCE ESTABLISHING DEPARTMENT OF PUBLIC WORKS-

Ordinance #2025-08-01 was presented for approval. The Ordinance establishes the Department of Public Works for the City per I.C. 36-4-9-4. The Department of Public Works shall be composed of the following divisions: (1.) The Policy and Planning division; (2.) The Street Maintenance division; (3.) The Engineering division; and (4.) The Wastewater and Solid Waste division and further described in the Ordinance. After discussion, Councilor Finch made a motion to approve Ordinance #2025-08-01 on second and final reading, seconded by Councilor Frush, carried by unanimous vote.

ORDINANCE/SIGNS IN RIGHT-OF-WAY-

Ordinance #2025-08-02 was presented for approval. The Ordinance adds "C" to 13.4.9 "Enforcement" to Appendix B-Zoning of the City Code and further described in the Ordinance. After discussion Councilor Dobbins made a motion to approve the Ordinance on second and final reading, seconded by Councilor Quance, carried by unanimous vote.

NEW BUSINESS-

RESOLUTION/TRANSFER OF FUNDS-

Resolution #2025-08-02 was presented for approval. The Resolution transfers a total of \$39,000.00 from the Grant Fund to the General Fund from a reimbursable grant for Railroad Crossing pavement markings. Motion made by Councilor Wilhite to approve the transfer, seconded by Councilor Voss, carried by unanimous vote.

ORDINANCE AMENDING 2025 GENERAL SALARY ORDINANCE-

Ordinance #2025-08-03 was presented for approval. The ordinance amends the 2025 General Salary Ordinance by creating a maximum bi-weekly salary of \$3,653.85 for the Director of Public Works position. Motion made by Councilor Wilhite to approve the ordinance on first reading, seconded by Councilor Frush, carried by unanimous vote. Councilor Quance made a motion to suspend the rules, seconded by Councilor Frush, carried by unanimous vote. Councilor Quance made a motion to approve the ordinance on second and final reading, seconded by Councilor Finch, carried by unanimous vote.

CHANDLER AND ERIN WILLIAMS/ANNEXATION PETITION-

Community Economic and Development Director Jeremy Skinner presented a signed petition from property owners Chandler and Erin Williams asking for a voluntary annexation. The property is a tract of land in the "Fractional Northeast Quarter of Section 4, Township 32 North, Range 6 East in Wayne Township, Kosciusko County", containing three (3) tracts of land with Parcel Number #1 as 003-013-003.I with 1.18 acres, address of 1649 Husky Trail, Parcel #2 as 003-013-003.F and Parcel #3 as 003-013-003 with 1.60 acres and both with an address of 1627 Husky Trial. The Council acknowledged the petition. This item was walked-in and not listed on the agenda.

PRESENTATION OF DEPARTMENTAL BUDGETS-

The following Department Heads presented their proposed budgets for 2025:

Community and Economic Development Director Jeremy Skinner presented the following budgets:

Economic Development (EDIT)
Economic Development Revolving Loan
Rainy Day
Riverboat
Cumulative Capital Development

Police Chief Scott Whitaker presented the following budgets:

Police
Law Continuing Education
Police Pension
Opioid Restricted
Opioid Unrestricted

Fire Chief Joel Shilling presented the following budgets:

Fire Territory
Fire Territory Hazardous Materials Response
Fire Territory Equipment Replacement
Fire Pension

Director of Human Resources presented the following budget:

Human Resources

Mayor Jeff Grose presented the following budgets:

Mayor
Common Council

Clerk-Treasurer Lynne Christiansen presented the following budgets:

Clerk-Treasurer
Cumulative Capital Improvement
General Bond
Park Bond
Redevelopment Authority "Street Department" Bond

OTHER MATTERS-

-Somona, who did not state her last name, came before the Council advising them that she would like to discuss community contract standards with the Council in the future.

ADJOURNED-

There being no further business to come before the Council by a motion duly made and seconded, the meeting was adjourned at 7:58 p.m.

ATTEST:

Lynne Christiansen, Clerk-Treasurer