BOARD OF PUBLIC WORKS & SAFETY
July 18, 2025
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, July 18, 2025 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Jeff R. Grose presided and the following persons were noted as present or absent:

**PRESENT:** Board members George Clemens, Diane Quance, and Mayor Grose. Also present was Clerk-Treasurer Lynne Christiansen, Community Development Director Jeremy Skinner, Police Chief Scott Whitaker, Fire Battalion Chief Nate Iden, City Engineer Aaron Ott, Street Superintendent Dustin Dillon, police officer Lewis Fuller and his family, friends, and co-workers, and Times-Union reporter David Slone. The meeting was also presented live over the City's website at https://www.warsaw.in.gov.

**ABSENT:** City Attorney Scott Reust

The meeting was called to order by Mayor Grose followed by the Pledge of Allegiance.

**MINUTES-**
The minutes from the July 3, 2025 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Ms. Quance, carried by unanimous vote.

**RECOGNITION OF VISITORS-**
-Mayor Grose gave the Oath of Office to Police Officer Lewis Fuller.

**REPORTS/ORAL & WRITTEN COMMUNICATION-**
-Wastewater Payment Office June 2025 Adjustment Report

**NEW BUSINESS-**
**STREET CLOSURE-**
The following street closure was presented for approval:
- Lincolnway Cubmobile Races - N. Indiana Street from the alley in the 100 block of N. Center Street to the parking lot at Central Park; Main Street from High Street to the driveway of WWFT Station #1; and Ft. Wayne Street from Buffalo Street to the rear parking lot entrance of the Zimmer-Biomet Building on Saturday, October 11, 2025 from 6:00 a.m. - 3:00 p.m.

Ms. Quance made a motion to allow the street closures, seconded by Mr. Clemens, carried by unanimous vote.

**BELLE AUGUSTA EXPANSION/PAY APPLICATION #5-**
Community and Economic Development Director Jeremy Skinner presented Pay Application #5 to Briggs, Inc. for work on the Belle Augusta expansion. Briggs is seeking $185,968.00 from the Indiana Residential Infrastructure Program/Indiana Finance Authority from bond funds held at the Bank of New York for work done to date. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote.

**STREET DEPARTMENT FACILITY PAY APPLICATIONS #1-#7-**
The following Pay Applications for the new Street Department Facility were presented for approval from funds held at Huntington Bank from bond proceeds.

#1-Baker Tilly- $13,565.00
#2-Baker Tilly- $65,000.00
#3-MuniPlatform- $750.00
#4-S&P Global Ratings- $22,277.00
#5-Rockhill Pinnick Attorneys LLP- $15,750.00
#6-Barnes & Thornburg LLP- $95,190.83
#7-Robinson Construction, Inc.- $692,885.66

Motion made by Ms. Quance to approve the payments, seconded by Mr. Clemens, carried by unanimous vote.

**GRANT ACCEPTANCE/WARSAW-WAYNE FIRE TERRITORY-**
Fire Battalion Chief Nate Iden requested acceptance of a $10,000.00 grant from the Indiana Department of Homeland Security. The funds will be used to update and replace equipment. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote.

**TRAVEL REQUESTS-**
A list setting forth three (3) travel requests was presented for approval: Warsaw-Wayne Fire Territory-one (1); and Police-two (2). Motion made by Ms. Quance to approve the list, seconded by Mr. Clemens, carried by unanimous vote.

**NEW HIRE/CHANGE IN PAYROLL REPORT-**
The Human Resources Department provided a New Hire/Change in Payroll report listing three (3) changes: Engineering-one (1); and Police-two (2), for approval. Motion made by Mr. Clemens to approve the report, seconded by Ms. Quance, carried by unanimous vote.

**INTER-LOCAL AGREEMENT/WARSAW COMMUNITY SCHOOLS/SCHOOL RESOURCE OFFICER (SRO)-**
Police Chief Scott Whitaker asked for approval of an inter-local agreement between the City and Warsaw Community Schools to provide for the assignment of a 5th SRO for the school system. The eight (8)-year agreement has an initial four (4)-year term commencing August 1, 2025 with quarterly payments from the school system of $28,928.81. Ms. Quance made to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

**VS ENGINEERING, INC./DETROIT AND POPE STREET STUDY-**
Street Superintendent Dustin Dillon requested permission to enter into an agreement with VS Engineering, who will study possible improvements and recommendations at the intersection of Detroit and Pope Streets. Cost of the service will be $16,000.00. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote.

**PAY APPLICATION #2/LAKE STREET/MAIN STREET TRAFFIC SIGNAL MODERNIZATION-**
Pay Application #2 to Michiana Contracting for the traffic signal modernization at Lake and Main Streets was presented for approval. Michiana is seeking $178,690.45 for work done-to-date. Motion made by Ms. Quance to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

**2025 REAR LOAD GARBAGE TRUCK-**
Mr. Dillon requested permission to purchase a 2025 Freightliner M2106 rear loading garbage truck through Sourcewell/Pyramid Equipment for $228,241.53. An opinion letter from the City Attorney was also included, noting the cost savings by purchasing the truck through Sourcewell. Motion made by Mr. Clemens to approve the purchase, seconded by Ms. Quance, carried by unanimous vote.

**GRANT STREET SIDEWALK IMPROVEMENTS-**
Mr. Dillon requested permission to solicit quotes for the removal and replacement of sidewalks along North Grant Street from Sheridan Street to Oakwood Cemetery as well as eight (8) driveway approaches. Motion made by Ms. Quance to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

**CLAIM DOCKET-**
The following claim docket was presented for approval:
Regular Docket - $4,713,268.56
Motion made by Mr. Clemens to approve all claims for payment, seconded by Ms. Quance, carried by unanimous vote.

**ADJOURN-**
There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned at 11:02 a.m.

**ATTEST:**

**Lynne Christiansen, Clerk-Treasurer**