BOARD OF PUBLIC WORKS & SAFETY
August 01, 2025
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, August 1, 2025 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Jeff R. Grose presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens, Diane Quance, and Mayor Grose. Also present was Deputy Clerk-Treasurer Kelly Geiger, City Attorney Scott Reust, City Planner Justin Taylor, Human Resources Director Denny Harlan, Street Department Superintendent Dustin Dillon, City Engineer Aaron Ott, Police Chief Scott Whitaker, Wastewater Utility Manager Brian Davison, Olivia Nix from Michiana Area Council of Governments, and reporter David Slone from the Times-Union. The meeting was also presented live over the City's website at https://www.warsaw.

ABSENT: None noted.

The meeting was called to order by Mayor Grose followed by the Pledge of Allegiance.

MINUTES-
The minutes from the July 18, 2025 Regular Session were presented for approval. Motion to approve the minutes was made by Mr. Clemens, seconded by Ms. Quance, carried by unanimous vote.

UNFINISHED BUSINESS-
None noted.

NEW BUSINESS-
BID OPENING/BUILDING DEMOLITION-
Bids were solicited for the demolition of structures on the former Jomac property which is now owned by Fellowship Missions. These bids are for the City of Warsaw's OCRA Blight Clearance grant award. Bids were received from:

-Dore & Associates, Inc. - $398,600.00
-Green Demolition Contractors Inc. - $386,473.00
-G&G Hauling & Excavating, Inc. - $322,896.00
-Ritschard Bros., Inc. - $512,175.00
-Woodruff Contracting and Sales - $342,902.00

Motion made by Ms. Quance to take the bids under advisement, seconded by Mr. Clemens, carried by unanimous vote.

BID OPENING/ASBESTOS ABATEMENT-
Bids were solicited for asbestos removal from structures on the former Jomac property which is now owned by Fellowship Missions. These bids are for the City of Warsaw's OCRA Blight Clearance grant award. Bids were received from:

-Environmental Management Specialists, Inc. - $45,200.00
-Protechs, Inc. - $171,601.98

Motion made by Mr. Clemens to take the bids under advisement, seconded by Ms. Quance, carried by unanimous vote.

BID OPENING/SIDEWALK REMOVAL AND REPLACEMENT-
Bids were solicited for sidewalk removal and replacement on N. Grant Street. Bids were received from:

-Milestone Contractors LP - $189,982.31
-Pulver Asphalt Paving, INC. - $84,130.00
-Phend & Brown $137,300.00

Motion made by Ms. Quance to take the bids under advisement, seconded by Mr. Clemens, carried by unanimous vote.
Later, towards the end of the meeting and after review of the bids, the bid was awarded to Pulver Asphalt Paving, Inc. with a bid of $84,130.00. Motion was made by Ms. Quance to approve, seconded by Mr. Clemens, carried by unanimous vote.

STREET CLOSURE-
The following street closure was presented for approval:
-Bearded Bigfoot Detailing Open House-100 block of S. Lincoln Street, August 23, 2025, 9:30 a.m.-5:00 p.m. Motion made by Mr. Clemens to approve the closure, seconded by Ms. Quance, carried by unanimous vote.

PAY APPLICATION #1/CITY HALL HVAC IMPROVEMENTS/CORE MECHANICAL SERVICES-
City Engineer Aaron Ott requested approval of Pay Application #1 to Core Mechanical for work done to date in regard to the City Hall HVAC Improvements, in the amount of $55,948.35. Motion made by Ms. Quance to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

TRAVEL REQUESTS-
A list setting forth four (4) travel requests was presented for approval: Police-two (2); Fire-one (1); and Wastewater Utility-one (1). Mr. Clemens made a motion to approve the request, seconded by Ms. Quance, carried by unanimous vote.

NEW HIRES/CHANGES IN PAYROLL REPORT-
A list of four (4) new hires/payroll changes was presented for approval: Building and Plan-two (2); and Cemetery-two (2). Motion made by Ms. Quance to approve the report, seconded by Mr. Clemens, carried by unanimous vote.

DEED TRANSFER/HARRISON LANDING-
City Planner Justin Taylor requested acceptance of a property deed from Biggs, Inc., a water detention area located in Block A of Harrison Landing Subdivision. The parcel number is 004-055-070 with no outstanding property taxes or liens per the County's records. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote.

PAY APPLICATION #3/LAKE STREET/MAIN STREET TRAFFIC SIGNAL MODERNIZATION-
Pay Application #3 to Michiana Contracting for the traffic signal modernization at Lake and Main Streets was presented for approval. Michiana is seeking $9,648.00 for work done-to-date. Motion made by Ms. Quance to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

BID SOLICITATION-
Street Superintendent Dustin Dillon requested permission to seek quotes for milling and resurfacing parts of Lake, Main, Center, and Fort Wayne Streets in the downtown area. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote.

PRAIRIE & LAKE STREET STORMWATER IMPROVEMENTS/CHANGE ORDER #1-
Wastewater Superintendent Brian Davison presented Change Order #1 for the Prairie and Lake Street Stormwater Improvements Project. The Change Order adds $4,459.00 to the price of the contract, due to the redesigning of an inlet structure. The updated contract price is now $391,863.35. Motion made by Mr. Clemens to approve the Change Order, seconded by Ms. Quance, carried by unanimous vote.

CLAIM DOCKETS-
The following claim dockets were presented for approval:
Regular Docket - $1,868,422.21
End of the Month Docket – $392,843.89
Motion made by Mr. Clemens to approve all claims for payment, seconded by Ms. Quance, carried by unanimous vote.

OTHER MATTERS-

ADJOURN-
There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned at 11:05 a.m.

ATTEST:

Kelly Geiger, Deputy Clerk-Treasurer