BOARD OF PUBLIC WORKS & SAFETY
AUGUST 15, 2025
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, August 15, 2025 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Jeff R. Grose presided, and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose and George Clemens. Also present, Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Street Department Superintendent Dustin Dillon, Community and Economic Development Director Jeremy Skinner, Fire Territory Chief Joel Shilling, Police Chief Scott Whitaker, City Engineer Aaron Ott, HR Director Denny Harlan, Wastewater Utility Manager Brian Davison, Police Corporal Brandon Zartman and K-9 Bubka and their family, friends, and co-workers, and Times-Union reporter David Slone. The meeting was also presented live over the City's website at https://www.warsaw.in.gov.

ABSENT: Board member Diane Quance.

The meeting was called to order by Mr. Grose followed by the Pledge of Allegiance.

<u>MINUTES-</u>
The minutes from the August 1, 2025 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mayor Grose, motion carried by unanimous vote.

<u>RECOGNITION OF VISITORS-</u>
-Human Resources Director Denny Harlan recognized several City employees with service anniversary recognition awards.
-Police K-9 Bubka was recognized for his service to the City upon his retirement.

<u>REPORTS/ORAL & WRITTEN COMMUNICATIONS-</u>
-July 2025 Sewage Payment Office Adjustment report.

<u>UNFINISHED BUSINESS-</u>
<u>BID AWARD/DEMOLITION OF JOMAC BUILDING SITE-</u>
During the August 1, 2025 session, bids were opened for the demolition of the JOMAC Building. These bids were for the City of Warsaw's OCRA Blight Clearance grant award. After review City Engineer Aaron Ott requested the bid be awarded to G&G Hauling & Excavating, Inc. at a cost of $322,896.00. Motion made by Mr. Clemens to approve the award, seconded by Mayor Grose, carried by unanimous vote.

<u>RECOMMENDATION TO REJECT BIDS/ASBESTOS ABATEMENT-</u>
Bids were solicited for asbestos removal from structures on the former Jomac property which is now owned by Fellowship Missions. These bids were for the City of Warsaw's OCRA Blight Clearance grant award. Bids were received from Environmental Management Specialists, Inc. for $45,200.00 and Protechs, Inc. for $171,601.98. After review Mr. Ott asked the Board to reject both bids for being non-responsive and to solicit bids again. Motion made by Mr. Clemens to approve the request seconded by Mayor Grose, carried by unanimous vote.

<u>NEW BUSINESS-</u>
<u>STREET CLOSURES-</u>
The following street closures were requested:

1. Kettleheads Brew Fest - 100 block N. Buffalo St. - Saturday, September 13, 2025, 8:00 a.m. - 11:00 p.m.

Motion made by Mr. Clemens to approve the closure, seconded by Mayor Grose carried by unanimous vote.

2. Welcome Block Party (Slate Auto) - 100 block W. Center St. - Friday August 29, 2025, 3:30 p.m. - 8:00 p.m.

Mr. Clemens made a motion to approve the street closure, seconded by Mayor Grose, carried by unanimous vote.

3. Fashion Weekend - 100 block N. Buffalo St. - Saturday October 4, 2025, 3:00 p.m. - 11:00 p.m.

Motion made by Mr. Clemens to approve the closure, seconded by Mayor Grose, carried by unanimous vote.

WARSAW HOUSING AUTHORITY/RELEASE OF MORTGAGE-

Warsaw Housing Authority requested release of mortgage for the following property:

1. Hassell, record document #2023010253

Motion made by Mr. Clemens to approve the release, seconded by Mayor Grose carried by unanimous vote.

BELLE AUGUSTA EXPANSION/PAY APPLICATION #6-

Community and Economic Development Director Jeremy Skinner presented Pay Application #5 to Wigent Excavating, LLC for work on the Belle Augusta expansion. Wigent is seeking $38,465.00 from the Indiana Residential Infrastructure Program/Indiana Finance Authority from bond funds held at the Bank of New York for work done to date. Motion made by Mr. Clemens to approve the request, seconded by Mayor Grose, carried by unanimous vote.

ESCROW AGREEMENT AMENDMENT #1/SMEAL/SPARTAN REAR MOUNT AERIAL PLATFORM APPARATUS-

An amendment to the original lease agreement from Community Leasing Partners dated February 13, 2024 for the financing of a new Fire Apparatus was presented for approval. The amendment extends the life of the escrow account to December 1, 2026 due to allowing for sufficient time for the apparatus to be completed and delivered. Motion made by Mr. Clemens to approve the amendment, seconded by Mayor Grose, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth ten (10) travel requests was submitted for approval: HR-two (2); Fire-two (2); Street-two (2); and WWTU-four (4). Motion made by Mr. Clemens approving the travel requests, seconded by Mayor Grose, carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-

A New Hire/Change in Payroll report was provided for approval: Building and Plan-one (1); Aviation-two (2); Fire-four (4); Police-one (1), and more specifically set forth on the list attached to the minutes. Motion made by Mr. Clemens to approve the report, seconded by Mayor Grose, carried by unanimous vote.

PURCHASE OF RETIRED K-9-

Police Chief Scott Whitaker requested that K-9 Bubka be allowed to stay with his handler Police Corporal Brandon Zartman upon Bubka's retirement. Officer Zartman has agreed to purchase Bubka for $1.00, with details further explained in the agreement. Motion made by Mr. Clemens to approve the request, seconded by Mayor Grose, carried by unanimous vote.

TIMBER RIDGE PHASE #1 STORMWATER IMPROVEMENTS/PAY APPLICATION #2-

Pay Application #2 in the amount of $42,517.07 to G&G Hauling & Excavating, for the Timber Ridge Stormwater Improvements, was presented for approval. Motion made by Mr. Clemens to approve the payment, seconded by Mayor Grose, carried by unanimous vote.

SANITARY STORM PIPE REHABILITATION 2024/INSIGHT PIPE CONTRACTING, LLC/CHANGE ORDER #1-

Change Order #1 for the 2024 Storm Sewer Rehabilitation Project was presented for approval. The updated contract with Insight Pipe reflects an increased cost of $49,982.00 due to pipe diameter changes. The contract price changes from the original amount of $376,303.50 to $426,285.50. Motion made by Mr. Clemens to approve the Change Order, seconded by Mayor Grose, carried by unanimous vote.

SANITARY STORM PIPE REHABILITATION 2024/PAYMENT APPLICATION #3/INSIGHT PIPE CONTRACTING, LLC-

Wastewater Superintendent Brian Davison presented Pay App #3 to Insight Pipe Contracting, LLC, for sewer and storm water pipe rehabilitation. Insight is requesting $5,755.01 for work done to date. Motion made by Mr. Clemens to approve the request, seconded by Mayor Grose, carried by unanimous vote.

CLAIM DOCKETS-
The following claim docket was presented for approval.
Regular Docket - $7,820,608.36
Motion made by Mr. Clemens to approve all claims for payment, seconded by Mayor Grose, carried by unanimous vote.

ADJOURN-
There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned at 11:11 a.m.

ATTEST:

Lynne Christiansen, Clerk-Treasurer