BOARD OF PUBLIC WORKS & SAFETY
SEPTEMBER 5, 2025
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, September 5, 2025 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Jeff R. Grose presided and the following persons were noted as present or absent:

PRESENT: Board members Diane Quance, George Clemens, and Mayor Grose. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Community Development Director Jeremy Skinner, Director of Public Works Dustin Dillon, City Engineer Aaron Ott, Parks Superintendent Larry Plummer, Police Chief Scott Whitaker, Fire Territory Chief Joel Shilling, Assistant Fire Territory Chief Will Kornrumph and his family, friends, and co-workers, Wastewater Treatment Utility Manager Brian Davison, Human Resources Director Denny Harlan, Police Officers Randall Finney, Isiah Faurote, Chloe Taylor, and their families, friends, and co-workers, and Times-Union reporter David Slone. The meeting was also presented live over the City's website at https://www.warsaw.in.gov.

ABSENT: None noted.

The meeting was called to order by Mayor Grose followed by the Pledge of Allegiance.

MINUTES-
The minutes from the August 15, 2025 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Ms. Quance, motion carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATION-
Mayor Grose administered the Oaths of Office to Police Officers Randall Finney, Isiah Faurote, and Chloe Taylor, as well as Assistant Fire Territory Chief Will Kornrumph

NEW BUSINESS-
BID OPENING/ASBESTOS ABATEMENT-
Re-bids were solicited for asbestos removal from structures on the former Jomac property which is now owned by Fellowship Missions. These bids are for the City of Warsaw's OCRA Blight Clearance grant award. Bids were received from:

-Environmental Management Specialists, Inc. - $75,685.00
-Environmental Assurance Company, Inc. - $100,000.00
-SSI Services LLC - $76,400.00
-Protechs, Inc. - $130,083.57

Motion made by Mr. Clemens to take the bids under advisement, seconded by Ms. Quance, carried by unanimous vote.

BID AWARD/DOWNTOWN PAVING PROJECT 2025-
Bids were recently solicited for the Downtown Paving Project 2025. Bids were received from:

-Phend & Brown, Inc. - $257,510.00
-Brooks Construction Company - $254,909.50
-Milestone Contractors, L.P. - $281,020.00

After review Director of Public Works Dustin Dillon is recommending the bid be awarded to Brooks Construction Company for $254,909.50. Motion made by Ms. Quance to approve the recommendation, seconded by Mr. Clemens, carried by unanimous report.

STREET DEPARTMENT FACILITY PAY APPLICATION #8-
Pay Application #8 for construction of the new Street Department Facility was presented for approval. Robinson Construction Inc. is requesting $96,722.35 for work completed through June 30, 2025 that will be paid from bond proceeds held at Huntington National Bank. Effective September 1, 2025 those funds will be held with Argent Institutional Trust Company as the new trustee for the funds. Motion made by Mr. Clemens to approve Pay Application #8, seconded by Ms. Quance, carried by unanimous vote.

BELLE AUGUSTA EXPANSION/PAY APPLICATION #7-
Community and Economic Development Director Jeremy Skinner presented Pay Application #7 to Wigent Excavating, LLC for work on the Belle Augusta expansion. Wigent is seeking $210,175.00 from the Indiana Residential Infrastructure Program/Indiana Finance Authority from bond funds held at the Bank of New

York for work done to date. Motion made by Ms. Quance to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

TRAVEL REQUEST-
A list setting forth six (6) travel requests was submitted for approval: Fire-two (2); and one (1) each from the Street Department, Wastewater and Stormwater Utilities, and Clerk-Treasurer's office. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-
A New Hire/Change in Payroll report was provided for approval: Police-seven (7); and one (1) each from Public Works and Wastewater Utility and more specifically set forth on the list attached to the minutes. Motion made by Ms. Quance to approve the report, seconded by Mr. Clemens, carried by unanimous vote.

CUMMINS SALES & SERVICE-
An annual agreement with Cummins Sales & Service for semi-annual maintenance of generators at each Fire Station for an annual cost of $2,358.47; and at the Police Department for an annual cost of $755.01, was presented for approval. Motion made by Mr. Clemens to approve the maintenance agreement, seconded by Ms. Quance, carried by unanimous vote.

SIGNATURE AUTHORIZATION-
Warsaw-Wayne Fire Territory Chief Joel Shilling requested permission for newly appointed Assistant Fire Chief Will Kornrumph the authority to sign accounts payable vouchers/claims as needed. Motion made by Ms. Quance to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

SURPLUS FIRE APPARATUS-
Chief Shilling requested permission to sell a 2008 Pierce Arrow XT, and miscellaneous equipment specific to the apparatus, to the Clay Township (Kosciusko County, In) Fire Department for $60,000.00. Motion made by Mr. Clemens to approve the sale, seconded by Ms. Quance, carried by unanimous vote.

HIRE PARK RESTROOM QUOTE-
Sealed quotes for the construction of new restrooms at Hire Park were recently solicited. Quotes were received from the following:

-Butt and Timmons Construction - $63,321.50
-Robinson Construction, Inc. - $102,247.00

After review, Park Superintendent Larry Plummer is requesting Butt and Timmons Construction be awarded the work. Motion made by Ms. Quance to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

ACCEPTANCE OF C.H.I.R.P. GRANT-
Police Chief Scott Whitaker requested permission to accept $73,000.00 from the 2026 Comprehensive Highway Injury Reduction Program (C.H.I.R.P.). Motion made by Mr. Clemens to accept the funding, seconded by Ms. Quance, carried by unanimous vote.

PAY APPLICATION #4/LAKE STREET/MAIN STREET TRAFFIC SIGNAL MODERNIZATION-
Pay Application #4 to Michiana Contracting for the traffic signal modernization at Lake and Main Streets was presented for approval. Michiana is seeking $24,441.57, and this is the final payment. Motion made by Ms. Quance to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

KINCAIDE AND UNION STREETS SIDEWALK IMPROVEMENTS PROJECT/PAY APPLICATION #1-
Pay Application #1 for the Kincaide and Union Streets Sidewalk Improvements was presented for approval. Pulver Asphalt Paving, Inc. is requesting $333,223.00 for work done to date. Motion made by Mr. Clemens to approve the pay application, seconded by Ms. Quance, carried by unanimous vote.

KINCAIDE AND UNION STREETS SIDEWALK IMPROVEMENTS PROJECT/CHANGE ORDER #1-
Change Order #1 for the above-named project was presented for approval. The change order adds $29,192.00 to the project due to overage on cement due to driveway approaches and ADA transitions. The original contract price with Pulver Asphalt was $334,987.00 but with the change order is now $364,179.00. Motion made by Ms. Quance to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

KINCAIDE AND UNION STREETS SIDEWALK IMPROVEMENTS PROJECT/PAY APPLICATION #2-
Pay Application #2 for the Kincaide and Union Streets Sidewalk Improvements was presented for approval. Pulver Asphalt Paving, Inc. is requesting $30,956 as final payment for work completed. Motion

made by Mr. Clemens to approve the pay application, seconded by Ms. Quance, carried by unanimous vote.

STREET CLOSURES/LAKE CITY BANK RENOVATION-

The following street, sidewalk, and parking space closures for renovation of the Lake City Bank Innovation and Technology Center located at 122 E. Center Street, requested by Weigand Construction Company Inc., was presented for approval:

-Part of the south side of the 100 block of E. Center Street, east bound lane, including the sidewalk, parking spaces located on the north side of the building located 122 E. Center, September 15, 2025 through November 21, 2025.

-The west side of the 100 block of S. Indiana Street, south bound lane, including the sidewalk and parking spaces on the east of side of the building located at 122 E. Center Steet, September 15, 2025 through July 6, 2026.

Motion made by Ms. Quance to approve the closings, seconded by Mr. Clemens, carried by unanimous vote. After further discussion Ms. Quance made a motion to amend her motion and approve all the closings as presented, seconded by Mr. Clemens, carried by unanimous vote.

STANTEC BMP (BEST MANAGEMENT PRACTICES) MAINTENANCE/CHANGE ORDER #1

Change Order #1 with Stantec for BMP Maintenance was presented for approval. The Change Order adds services for herbicide applications in more areas at a cost of $3,215.00. Motion made by Mr. Clemens to approve Change Order #1, seconded by Ms. Quance, carried by unanimous vote.

TIMBER RIDGE PHASE I STORM WATER IMPROVEMENTS/CHANGE ORDER #1

Change Order #1 for Phase 1 of the Timber Ridge Storm Water Improvements was presented for approval. G&G Hauling & Excavating, Inc. is requesting an additional $12,604.73 for additional pipe work and pavement restoration. The original contract was $108,968.99 and will now increase to $121,573.72. Motion made by Ms. Quance to approve Change Order #1, seconded by Mr. Clemens, carried by unanimous vote.

SEWER AI AGREEMENT-

An agreement with Sewer AI was presented for approval. The agreement outlines software services for sewer and stormwater inspection data management. Cost of the annual agreement will be $174,800.00. Motion made by Mr. Clemens to approve the agreement, seconded by Ms. Quance, carried by unanimous vote.

2024 SANITARY SEWER AND STORM REHABILITATION/CHANGE ORDER #1-

Wessler Engineering is requesting Change Order #1 for the 2024 Sewer and Storm Rehabilitation. The change adds $11,900.00 to the original contract price of $47,000.00 due to additional construction services and further explained in the Change Order. Updated price of the agreement is $58,900.00. Motion made by Ms. Quance to approve Change Order #1, seconded by Mr. Clemens, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:
Regular Docket - $2,585,740.71
EOM Docket - $47,957.01
Motion made by Mr. Clemens to approve all claims for payment, seconded by Ms. Quance, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned at 11:20 a.m.

ATTEST:

Lynne Christiansen, Clerk-Treasurer