

## **I. ORGANIZATION OF MEETING**

1. Call to Order

Mayor Grose called the meeting to order, followed by the Pledge of Allegiance and a moment of silence.

2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call to Determine Quorum by Presiding Officer

Mayor Grose conducted roll call, with the following board members present: David Allbritten, Gordon Nash, Jeanie Stackhouse, Mike Klondaris, Fire Chief Joel Shilling, Territory Attorney Jack Birch, and Board Secretary Heather Vogts. There were no absences.

5. Approval of Minutes for April 1, 2025
  - a. April 1, 2025 Minutes

Board Member Allbritten made a motion to approve the minutes from the April 1, 2025, meeting. The motion was seconded by Board Member Nash, and all members present voted in favor.

## **II. RECOGNITION OF VISITORS**

Mayor Grose recognized and welcomed the visitors in attendance.

## **III. REPORTS / ORAL & WRITTEN COMMUNICATIONS**

1. Lutheran EMS Report - March 2025

Lutheran EMS representative Alicia Mediano summarized Lutheran EMS' March 2025 response report.

2. Warsaw-Wayne Fire Territory Monthly Report - March 2025

Fire Chief Shilling reviewed and summarized the Monthly Fire Activity Report for March 2025.

3. CARES - Update Newsletter - April 2025

CARES Responder/Navigator Tanya Jackson reviewed and summarized the CARES Updated Newsletter for April 2025.

4. WWFT Monthly Expenditure Report, Operating Fund 2243– March 2025

Fire Chief Shilling presented the Operating Fund March 2025 report.

5. WWFT Monthly Expenditure Report, Equipment Replacement Fund 4410- March 2025

Fire Chief Shilling summarized the Equipment Replacement Fund March 2025 report.

Mayor Grose entertained a motion to approve all 5 motions as presented to the Board. Board Member Nash made the motion to approve; seconded by Board Member Stackhouse. No further discussion and all members present in favor.

#### **IV. UNFINISHED BUSINESS**

#### **V. NEW BUSINESS**

##### **1. Dive Truck - Request Authorization to Purchase**

Chief Shilling approached the board to request approval to purchase a 1998 International Navistar Rescue dive truck from the Mentone Fire Department for \$49,999. This vehicle would replace the department's current dive truck. Chief Shilling explained that when the Equipment Replacement budget was first created, it was led by former Chief Mayo, and he has maintained the same budget since taking over. He also emphasized that he believed spending \$700,000 on a new dive truck would not be a wise fiscal choice, given the truck's infrequent use.

The dive truck from Mentone Fire Department would provide divers with adequate space for changing, warming up, cooling down, and securely storing their equipment. Additionally, Chief Shilling noted that the truck would require upgrades, not exceeding \$25,000, to meet specific departmental needs, including lighting and other modifications. Still well below the initial budget request of \$700,000.

Mayor Grose entertained a motion to approve the 1998 International Navistar Rescue from Mentone Fire Department for \$49,999. Board Member Allbritten made the motion to approve; seconded by Board Member Klondaris. No further discussion and all members present were in favor.

##### **2. SCBA Update**

Chief Shilling provided an update to the board regarding the lease/purchase of the SCBAs. On May 2, 2025, a single bid was received from Hoosier Fire and opened at the Board of Public Works. After reviewing the bid, both Chief Shilling and Captain Brian Zehring deemed it acceptable. Former Chief Mayo had previously chosen to lease the SCBAs for a five-year term at an annual cost of \$75,000. However, Chief Shilling advised that, due to the savings realized from the dive truck purchase, purchasing the SCBAs and associated equipment would be a more cost-effective option than leasing. He recommended utilizing the savings from the dive truck acquisition to facilitate the purchase. The total cost of the bid was \$393,618.75.

Mayor Grose entertained a motion to approve the steps on purchasing the SCBAs rather than leasing them. Board Member Allbritten made the motion to approve; seconded by Board Member Nash. No further discussion and all members present in favor.

##### **3. Lease Renewal - Lutheran EMS, Station 15 Lease**

Chief Shilling requested the board's approval to renew the lease agreement with Kosciusko Ambulance Services, LLC (Lutheran EMS) for Station 15. The updated agreement includes two changes: the new rental term will be from October 1, 2024, to September 30, 2027, and the monthly rental rate will increase from \$750 to \$1,300.

Mayor Grose entertained a motion to approve the lease renewal for Kosciusko Ambulances Services. Board Member Stackhouse made the motion to approve; seconded by Board Member Allbritten. No further discussion and all members present were in favor.

#### **VI. TRAVEL REQUESTS**

##### **1. WWFT Travel Requests**

Fire Chief Shilling presented the submitted travel requests for approval.

Board Member Nash made a motion to approve the travel requests, seconded by Board Member Allbritten.

## **VII. OTHER MATTERS THAT MAY COME BEFORE THE BOARD**

Chief Shilling informed that the engine ordered in July 2022 arrived at Station 17 on Friday, May 2, 2025. The Department will undergo several training sessions to familiarize themselves with the truck and its features.

1. Next Meeting: June 3, 2025

## **VIII. MEETING REVIEW**

1. Items Carried Forward
2. Visitors' Questions & Comments

## **IX. ADJOURNMENT**

Mayor Grose entertained a motion to adjourn.

Board Member Klondaris motioned to adjourn, which was seconded by Board Member Nash. All members present voted in favor.