WARSAW-WAYNE FIRE TERRITORY BOARD
REGULAR MEETING
MARCH 4, 2025
4:00 PM

I. ORGANIZATION OF MEETING

1. Call to Order

Mayor Grose called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

2. Pledge of Allegiance

3. Moment of Silence

4. Roll Call to Determine Quorum by Presiding Officer

Roll call was taken by Mayor Grose. The following Board Members were present: David Allbritten, Gordon Nash, Jeanie Stackhouse, Mike Klondaris, Fire Chief Joel Shilling, Territory Attorney Jack Birch, and Board Secretary Heather Vogts.

5. Approval of Minutes for February 4, 2025

   a. February 4, 2025 Minutes

Board Member Klondaris motioned to approve the minutes from the February 4, 2025, meeting, which was seconded by Board Member Allbritten. All members present voted in favor. (Documentation is attached to the minutes).

II. RECOGNITION OF VISITORS

Mayor Grose recognized and welcomed the visitors in attendance.

III. REPORTS / ORAL & WRITTEN COMMUNICATIONS

1. Lutheran EMS Report - January 2025

EMS Representative Mark Pepple summarized Lutheran EMS' January 2025 response report. (Documentation attached to minutes).

2. Warsaw-Wayne Fire Territory Monthly Report - January 2025

Fire Chief Shilling reviewed and summarized the Monthly Fire Activity Report for January 2025. (Documentation attached to minutes).

3. CARES - Update Newsletter - February 2025 Highlights

CARES Responder/Navigator Tanya Jackson reviewed and summarized the CARES update newsletter for February 2025. (Documentation attached to minutes).

4. WWFT Monthly Expenditure Report, Operating 2243–January 2025

Fire Chief Shilling presented the Operating Fund January 2025 report. (Documentation attached to minutes).

5. WWFT Monthly Expenditure Report, Equipment Replacement Fund 4410- January 2025

Fire Chief Shilling summarized the Equipment Replacement Fund January 2025 report. (Documentation attached to minutes).

Mayor Grose entertained a motion to approve all 5 motions as presented to the Board. Board Member Allbritten made the motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor.

IV. UNFINISHED BUSINESS

V. NEW BUSINESS

1. Flow-Tech Preventative Maintenance Agreement

Chief Shilling requested the Board's approval to enter into a contract with Flow-Tech for routine preventative maintenance of all heating and cooling equipment. The cost of the contract is $2,024.50 and will remain valid for one year after the date of acceptance.

Board Member Stackhouse motioned to approve the Flow-Tech Preventative Maintenance Contract as written, which was seconded by Board Member Allbritten.

VI. TRAVEL REQUESTS

1. WWFT Travel Requests

Fire Chief Shilling highlighted the travel requests submitted for approval.

Board Member Klondaris motioned to approve the attached travel requests, which was seconded by Board Member Allbritten. All members present voted in favor.

VII. OTHER MATTERS THAT MAY COME BEFORE THE BOARD

1. Next Meeting April 1, 2025

VIII. MEETING REVIEW

1. Items Carried Forward
2. Visitors' Questions & Comments

IX. ADJOURNMENT

Mayor Grose entertained a motion to adjourn.

Board Member Allbritten motioned to adjourn, which was seconded by Board Member Nash. All members present voted in favor.