BOARD OF PUBLIC WORKS & SAFETY
June 19, 2026
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday June 19, 2026, at 10:30 A.M. in the temporary Council Chambers at the Police Department training center. Mayor Jeff R. Grose presided and the following persons were noted as present or absent:

PRESENT: Board members Mayor Grose, Diane Quance and George Clemens. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Street Superintendent Joe Vetor, Fire Territory Chief Joel Shilling, Assistant Wastewater Utility Manager Larry Hyden, City Planner Justin Taylor, HR Director Denny Harlan, City employees Jesse Shelton and Quinten Stamper, and Times-Union reporter David Slone. The meeting was also presented live over the City's website at https://www.warsaw.in.gov.

ABSENT: None noted.

The meeting was called to order by Mayor Grose followed by the Pledge of Allegiance.

MINUTES-
The minutes from June 5, 2026, Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Ms. Quance, motion carried by unanimous vote.

VISITORS-
- Human Resources Director Denny Harlan recognized City employees Jesse Shelton and Michelle Stegmiller, each with 5 years of service and Quinten Stamper and Joel Shilling, each with 10 years of service.

REPORTS/ORAL & WRITTEN COMMUNICATIONS-
None noted.

UNFINISHED BUSINESS-
None noted.

NEW BUSINESS-
QUOTES FOR NEW VEHICLES-
Quotes were solicited for two 2026 Ford F-550 4X4 Cab/Chassis. Quotes were received from:
-Model 1 Ford of Warsaw-$118,768.00
-Kerlin Motors-$117,800.00
-City Ford-$117,573.60
After review, Street Superintendent Joe Vetor is recommending the quote be awarded to City Ford. Motion made by Mr. Clemens to award the quote to City Ford, seconded by Ms. Quance, carried by unanimous vote.

TRAVEL REQUESTS-
A list setting forth three (3) travel requests was presented for approval: Clerk-Treasure-two (2); and Fire - one (1). Motion made by Ms. Quance to approve the list, seconded by Mr. Clemens, carried by unanimous vote.

VITAL INSIGHT TRAINING-
Director of Human Resources Denny Harlan presented an agreement with Vital InSight, leadership development for City employees. The agreement offers two training sessions over a 12- week period in the Fall of 2026 and Spring of 2027 at a total cost of $10,950.00 and further described in the proposal. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote.

NEW HIRES/CHANGES IN PAYROLL REPORT-
A list of new hires/payroll changes was presented for approval: WWTU-two (2); and Street-two (2). Motion made by Ms. Quance to approve the report, seconded by Mr. Clemens, carried by unanimous vote.

JOMAC DEMOLITION PROJECT/CHANGE ORDER #1-
Change Order #1 for the Jomac Demolition Project was presented for approval. Due to project scope adjustments, G&G Hauling and Excavating, Inc. is seeking $5,300.00 less for the project. Motion made by Ms. Quance to approve Change Order #1, seconded by Mr. Clemens, carried by unanimous vote.

JOMAC DEMOLITION PROJECT/PAYMENT APPLICATION #3-
City Planner Justin Taylor presented pay application #3 to G&G Hauling and Excavating for demolition of the former Jomac building. G&G is requesting $68,487.97 for work done to date. Motion made by Ms. Quance to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

JOMAC DEMOLITION PROJECT/PAYMENT APPLICATION #4-
Mr. Taylor presented pay application #4 to G&G Hauling and Excavating for demolition of the former Jomac building. G&G is requesting $15,879.80 for release of retainage fee. This is the final payment for the project. Motion made by Ms. Quance to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

EAST FORT WAYNE STREET PROJECT/A&Z ENGINEERING, LLC-
Street Department Superintendent Joe Vetor requested approval of a contract with A&Z Engineering. The contract is for designing, permitting, and bid packets for the reconstruction of E. Fort Wayne Street between Detroit St. and Scott St. Cost of the services will be $190,960.00. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote.

YARD WASTE DISPOSAL/SUPERIOR EXCAVATING SOILS & SERVICES, LLC-
Mr. Vetor presented a proposal between the City and Superior Excavating to dispose of yard waste at Superior's facility from July 1, 2026 through December 31, 2026. Cost of the proposal is $5,000.00 monthly for a total of $30,000.00 annually. Motion made by Ms. Quance to approve the proposal, seconded by Mr. Clemens, carried by unanimous vote.

IFA-SRF #135/PLANT EXPANSION PROJECT/WESSLER ENGINEERING-
SRF Disbursement regarding the Plant Expansion Project was presented for approval. The request is for $17,738.00 to Wessler Engineering in regard to the design and bidding for drying beds at the Wastewater Treatment Plant. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Ms. Quance to approve the Disbursement Request and Pay Application #135, seconded by Mr. Clemens, carried by unanimous vote.

AECOM TECH. SERVICES, INC./TIMBER RIDGE & DEER RIDGE STORMWATER STUDY/AMENDMENT #4-
Amendment #4 for the Timber Ridge South and Deer Ridge Subdivisions Stormwater Improvements Project was presented for approval. The amendment is for additional scope of services for design, survey, and project management for stormwater improvements in Phase II and III in Timber Ridge and Deer Ridge subdivisions. Cost of the services is $171,200.00 Motion made by Mr. Clemens to approve Amendment #4, seconded by Ms. Quance, carried by unanimous vote.

SPECIAL CLAIMS-
A list of special claims was submitted for approval totaling $60,568.00. Motion made by Ms. Quance approving the claims for payment, seconded by Mr. Clemens, carried by unanimous vote.

CLAIM DOCKETS-
The following claim dockets were presented for approval:
Regular Docket - $3,835,912.71
Motion made by Mr. Clemens to approve all claims for payment, seconded by Ms. Quance, motion carried by unanimous vote.

GRANT REQUEST-
Police Captain Joel Beam requested permission to apply for a grant through the Make Indiana Healthy Again initiative in cooperation with the Rural Health Transportation Program. If awarded, the reimbursable grant could provide up to $600,000.00 annually for five years in support of the C.A.R.E.S. program. Motion made by Ms. Quance to approve the application, seconded by Mr. Clemens, carried by unanimous vote.

OTHER MATTERS-
-The next Board of Works meeting will be on Thursday, July 2, 2026 at 10:30 a.m.

ADJOURN-
There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned at 11:15 A.M.

ATTEST:

Lynne Christiansen, Clerk-Treasurer