

BOARD OF PUBLIC WORKS & SAFETY
JUNE 5, 2026
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, June 5, 2026 at 10:30 a.m. in the temporary Council Chambers at the Police Department. Mayor Jeff R. Grose presided, and the following people were noted as present or absent:

PRESENT: Board members George Clemens, and Mayor Grose. Also present, Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Community and Economic Development Administrative Assistant Whitney Shilling, Fire Territory Chief Joel Shilling, Human Resources Director Denny Harlan, City Planner Justin Taylor, Police Chief Scott Whitaker, Director of Public Works Dustin Dillon, Street Department Superintendent Joe Vetor, Stormwater Utility Coordinator Brandon Cordell, members of the C.A.R.E.S. team and Times-Union reporter David Slone. The meeting was also presented live over the City's website at <https://www.warsaw.in.gov>.

ABSENT: Board member Diane Quance

The meeting was called to order by Mayor Grose followed by the Pledge of Allegiance.

MINUTES-

The minutes from the May 15, 2026 Regular Session were presented for approval. Mr. Clemens made a motion to approve the minutes as presented, seconded by Mayor Grose, motion carried by unanimous vote.

VISITORS-

REPORTS/ORAL & WRITTEN COMMUNICATION-

-May 2026 Wastewater Payment Office late fee/leak adjustments report.

UNFINISHED BUSINESS-

None noted.

NEW BUSINESS-

STREET CLOSURES-

The following street closures were requested:

-Third Friday Events-June, July, and September- 100 block of W. Center Street and the 100 block of N. Buffalo Street, 3:30 p.m. - 9:00 p.m. for June and July; and 3:30 p.m. - 10:00 p.m. for September.

Motion made by Mr. Clemens to approve the closures, seconded by Mayor Grose, carried by unanimous vote.

-Third Friday Events-August, October, and December- 100 block of W. Center Street, 100 block of E. Center St., 100 block of N. Buffalo Street, and 100 block of S. Buffalo Street, 3:30 p.m. - 9:00 p.m. for October and December; and 3:30 p.m. - 10:00 p.m. for August. The October event will take place on the 30th for Spooktacular and the December event will take place on the 4th which is the first Friday of the month.

Motion made by Mr. Clemens to approve the closures, seconded by Mayor Grose, carried by unanimous vote.

STREET DEPARTMENT FACILITY PAY DISBURSEMENT REQUEST #17/ROBINSON CONSTRUCTION PAY APPLICATION #11-

Disbursement/Requisition Request #17 for construction of the new Street Department facility was presented for approval. Robinson Construction, Inc. is requesting \$222,964.70 for work completed through April 30, 2026 that will be paid from bond proceeds held at Argent Institutional Trust Company. This is the eleventh (11th) pay application to Robinson Construction. Motion made by Mr. Clemens to approve Disbursement Request #17/Robinson Construction Pay Application #11, seconded by Mayor Grose, carried by unanimous vote.

TAKE-HOME VEHICLE REQUEST-

Jeremy Hackworth, Street Department Supervisor, requested a take-home department vehicle to be used to drive back and forth from work for emergency and after-hours call-ins as needed. He will be charged per IRS guidelines and Street Department Superintendent Joe Vetor has approved the request. Motion made by Mr. Clemens to approve the take-home vehicle request, seconded by Mayor Grose, carried by unanimous vote.

NEW HIRES/CHANGES IN PAYROLL REPORT-

The Human Resources Department presented a New Hire/Change in Payroll Report for approval: Parks - three (3); Aviation - one (1); WWTU - three (3); Street - three (3); Planning - one (1); and Police - two (2). Motion made by Mr. Clemens to approve the report as amended, seconded Mayor Grose, carried by unanimous vote.

DIVE RESCUE INTERNATIONAL-

Fire Territory Chief Joel Shilling asked permission for the Fire Territory to host the following Dive International Rescue classes in Warsaw:

-Med Dive: August 24-25, 2026

-Hummingbird Sonar Technician: August 26-27, 2026

-Boat Based Operations: August 28-30, 2026

Motion made by Mr. Clemens to approve the request, seconded by Mayor Grose, carried by unanimous vote.

THE COMPLIANCE ENGINE AGREEMENT-

Chief Shilling requested permission to enter into a three-year agreement with Brycer, L.P. & Brycer Advisory Group, L.P. for a cloud-based platform to manage inspections, testing, and maintenance of fire protection, life-saving systems, and suppression systems. There is no cost for the service. Motion made by Mr. Clemens to approve the agreement, seconded by Mayor Grose, carried by unanimous vote.

JOMAC DEMOLITION PROJECT/PAYMENT APPLICATION #2-

City Planner Justin Taylor presented pay application #2 to G&G Hauling and Excavating for demolition of the former Jomac building. G&G is requesting \$61,579.13 for work through March 31, 2026. Motion made by Mr. Clemens to approve the payment, seconded by Mayor Grose, carried by unanimous vote.

AMERICAN CROSSROADS PROJECT ARTIST AGREEMENT-

An agreement between the City, in conjunction with the Warsaw Public Arts Commission, was presented for approval. Photographer Grant Beachy will provide 100 photographs from several community events as part of the 250th anniversary of the United States. Cost of the work is \$3,835.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mayor Grose, carried by unanimous vote.

HEALTH FIRST KOSCIUSKO/GRANT-

The C.A.R.E.S team requested permission to apply for a grant through Health First Kosciusko to provide CARE Kits in C.A.R.E.S. vehicles. The kits will be given to vulnerable community members with health and safety items and information. The City could receive up to \$3,000.00 if awarded. Motion made by Mr. Clemens to approve the application, seconded by Mayor Grose, carried by unanimous vote.

PAY APPLICATION #7/CITY HALL HVAC IMPROVEMENTS/CORE MECHANICAL SERVICES-

Pay Application #7 to Core Mechanical in the amount of \$134,522.95 for work done through May 31, 2026 regarding the City Hall HVAC Improvements was presented for approval. Motion made by Mr. Clemens to approve the payment, seconded by Mayor Grose, carried by unanimous vote.

STREET CLOSURE EXTENSION-

Lake City Bank is requesting permission to extend the closure of the southbound lane of the 100 block of S. Indiana Street through July 31, 2026. This request is needed to accommodate moving of office equipment and furniture into a newly remodeled building. Motion made by Mr. Clemens to approve the extension, seconded by Mayor Grose, carried by unanimous vote.

TRUCK PURCHASE-

Director of Public Works, Dustin Dillon, requested permission to purchase six (6) 2026-2027 Freightliner M2 snowplow hook lift trucks with salt spreaders, underbody plows and front plows from Truck Centers, Inc. This purchase cost is through Sourcewell contractual pricing for \$270,807.00 per vehicle. The City Attorney provided a letter stating the substantial savings through the Sourcewell pricing. He also asked to finance this purchase through The People's State Bank which was the lowest bidder through the Indiana Bond Bank's Hoosier Equipment Lease Purchase Program. Total amount of the purchase will be 1,624,842.00 with interest of 4.15% over five years with payments beginning in 2027. The annual payment will be \$372,792.46. Motion made by Mr. Clemens to approve the purchase and the lease, and for the Clerk-Treasurer and Mayor to execute lease documents as needed, seconded by Mayor Grose, carried by unanimous vote.

INDIANA DEPARTMENT OF TRANSPORTATION (INDOT)/STREET SWEEPING AGREEMENT AMENDMENT-

During the June 20, 2025 Board of Works meeting a forty-eight (48) month agreement between the City and INDOT was approved for street sweeping services along State Road 25 and State Road 15 within the City limits. INDOT has authorized a 25% increase from last year's agreement for a new total not to exceed \$6,840.00 or \$450.00 per curb mile to be paid to the City. This agreement is for fiscal years 2026-2029. Motion made by Mr. Clemens to approve the amendment, seconded by Mayor Grose, carried by unanimous vote.

VEHICLE PURCHASE-

Street Superintendent Joe Vetor requesting permission to seek sealed quotes for two (2) 2026 Ford F-550 4x4 Cab/Chassis. The quotes will be opened during the June 19, 2026 meeting. Motion made by Mr. Clemens to approve the request, seconded by Mayor Grose, carried by unanimous vote.

CENTER LAKE DREDGING PROJECT-

Stormwater MS4 Coordinator Brandon Cordell asked permission to allocate \$6,200.00 from Stormwater Utility funds to the Center Lake Conservation Association for a dredging project located near the intersection of Gilliam Drive and Crestlane Drive. The total cost of the project is approximately \$60,500.00, the majority of which is being funded through an Indiana Department of Natural Resources (IDNR) grant to the Center Lake Conservation Association and other contributions from the lake association. Dredging is necessary, due in part to debris and nutrient accumulation from stormwater runoff discharged through City-owned stormwater outfalls. Motion made by Mr. Clemens to approve the request, seconded by Mayor Grose, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$3,794,580.26

EOM Docket - \$122,552.49

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mayor Grose, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned at 11:02 a.m.

ATTEST:

Lynne Christiansen, Clerk-Treasurer