

WARSAW-WAYNE FIRE TERRITORY BOARD
REGULAR MEETING
JUNE 2, 2026
4:00 PM

I. ORGANIZATION OF MEETING

1. Call to Order

Mayor Grose called the meeting to order, followed by the Pledge of Allegiance, and a moment of silence.

2. Member, Appointing Authority, Dates of Terms;

Mike Klondaris, Council, 01/01/26 to 12/31/26
Gordon Nash, Wayne Township Board, 01/01/26 to 12/31/26
Dave Allbritten, Community Member, 01/01/26 to 12/31/26
Jeanie Stackhouse, Wayne Township Board, 01/01/26 to 12/31/26
Jeff Grose, Warsaw Mayor, 01/01/26 to 12/31/26

3. Pledge of Allegiance
4. Moment of Silence
5. Roll Call to Determine Quorum by Presiding Officer

Mayor Grose conducted roll call, with the following board members present: Mayor Jeff Grose, Gordon Nash, Mike Klondaris, David Allbritten, Fire Chief Joel Shilling, and Territory Attorney Adam Turner. Board Member Jeanie Stackhouse and Secretary Heather Vogts were absent.

6. Approval of Minutes for — May 5, 2026
 - a. May 5, 2026 Minutes

Mayor Grose called for a motion to approve the May 5, 2026, minutes as written. Board Member Allbritten made the motion to approve the minutes from May 5, 2026. The motion was seconded by Board Member Gordon Nash. All members present voted in favor.

II. RECOGNITION OF VISITORS

Chief Shilling advised that promotions will be presented to the Territory Board to ensure employees receive appropriate recognition for their achievements and advancement.

1. Promotion — Division Chief of Training, Max Kinsey
2. Promotion — Lieutenant, Lucas Ellsworth

III. REPORTS / ORAL & WRITTEN COMMUNICATIONS

1. Lutheran EMS Report — April 2026

Chief Shilling advised that EMS Representative Alicia was unable to attend the meeting due to a prior training commitment. He informed the Board that he would be available to answer any questions regarding the EMS report in her absence.

2. Warsaw-Wayne Fire Territory Monthly Report - April 2026

Chief Shilling presented the April 2026 WWFT Monthly Report to the Board.

3. WWFT Monthly Expenditure Report - Operating Fund 2243 - April 2026

Chief Shilling reviewed the April 2026 Operating Fund 2243 for the board.

4. WWFT Monthly Expenditure Report - Equipment Replacement Fund 4410 - April 2026

Chief Shilling presented the April 2026 Equipment Replacement Fund 4410 to the board.

Mayor Grose entertained a motion to approve all 5 motions as presented to the board. Board Member Nash made the motion to approve all 5 motions as presented. The motion was seconded by Board Member Klondaris. All members present voted in favor.

IV. UNFINISHED BUSINESS

V. NEW BUSINESS

1. Request for Approval — Brycer, L.P./The Compliance Engine Agreement

Chief Shilling reviewed the proposed compliance agreement with Brycer. He explained that businesses are required by fire code to have their fire alarm and sprinkler systems tested annually. Brycer's Compliance Engine will serve as a tool to assist the Fire Marshal in managing and tracking compliance more efficiently and effectively. The system will also help businesses prepare for inspections by providing notifications and ensuring required testing records are current prior to Fire Marshal inspections.

Mayor Grose thanked Chief Shilling for his efforts in researching and advancing the agreement. He noted that, if approved by the Territory Board, the agreement would next be presented to the Board of Public Works on June 5, 2026, for consideration.

Board Member Klondaris thanked Chief Shilling for providing Board members with an explanation of the agreement prior to the meeting and allowing time for review.

Mayor Grose entertained a motion to approve the Brycer, L.P./The Compliance Engine Agreement. Board Member Klondaris moved to approve the agreement, seconded by Board Member Nash. Upon a vote, all members present voted in favor, and the motion carried.

2. Request for Approval — Host Dive Rescue Classes

Chief Shilling advised the Board that, in partnership with the Warsaw Police Department, which oversees the Warsaw Dive Team, the department has the opportunity to serve as the host location for several Dive Rescue International training courses. The proposed classes include Med Dive, Humminbird Sonar Technician, and Boat-Based Operations. The training is scheduled to take place from August 24 through August 30, 2026.

Mayor Grose entertained a motion to approve hosting the Dive Rescue International classes. Board Member Klondaris made a motion to approve the request, which was seconded by Board Member Allbritten. All members present voted in favor, and the motion carried.

- a. Dive Rescue - Med Dive
- b. Dive Rescue - Humminbird Sonar Technician
- c. Dive Rescue - Boat Based Operations

VI. TRAVEL REQUESTS

1. WWFT Travel Requests

Chief Shilling reviewed the travel requests as presented to the Board.

Mayor Grose entertained a motion to approve the travel requests as presented. Board Member Klondaris made a motion to approve the requests, which was seconded by Board Member Nash. All members present voted in favor, and the motion carried.

VII. OTHER MATTERS THAT MAY COME BEFORE THE BOARD

1. Next Meeting — July 7, 2026

Mayor Grose advised the July meeting would be located in the Warsaw Police Department Training Room.

VIII. MEETING REVIEW

1. Items Carried Forward
2. Visitors' Questions & Comments

IX. ADJOURNMENT

There being no further matters to come before the Board, Mayor Grose entertained a motion to adjourn. Board Member Nash made the motion, seconded by Board Member Klondaris.