

BOARD OF PUBLIC WORKS & SAFETY
APRIL 2, 2026
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Thursday, April 2, 2026 at 10:30 a.m. in the temporary Council Chambers at the Police Department Training Center. Mayor Jeff R. Grose presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens, Diane Quance and Mayor Grose. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Community and Economic Development Director Jeremy Skinner, City Planner Justin Taylor, Street Superintendent Joe Vektor, Director of Public Works Dustin Dillon, Police Chief Scott Whitaker, Deputy Police Chief Bryan Sherwin, Police Captain Paul Heaton, Wastewater Utility Manager Brian Davison, Fire Chief Joel Shilling, Parks Superintendent Larry Plummer, Parks Recreation Director Stephanie Schaefer, Human Resources Director Denny Harlan, Kim Bussard from Bussard Automotive, Kris Lake from Kensington Media, and Times-Union reporter David Slone. The meeting was also presented live over the City's website at <https://www.warsaw.in.gov>.

ABSENT: None noted.

The meeting was called to order by Mayor Grose, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the March 20, 2026 Regular Session were presented for approval. Board member Quance made a motion to accept the minutes as presented, seconded by Mr. Clemens, carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

-None noted.

UNFINISHED BUSINESS-

-None noted.

NEW BUSINESS-

BID OPENING/2026 FORD TRANSIT 350 CARGO VAN-

Bids were solicited to be opened today for a 2026 Ford Transit 350 Cargo Van. Bids were received from:

-Model 1 Ford of Warsaw-\$60,141.00

-Tom Kelly Ford-\$61,626.00

-Kerlin Ford-\$60,669.88

Police Chief Scott Whitaker requested permission to review the bids and present the winning bid later in the meeting. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote. After review, Police Chief Scott Whitaker requested the bid be awarded to Model 1 Ford for \$60,141.00. Motion made by Ms. Quance to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

STREET CLOSURE-

The following street closure was presented for approval:

-**Classic Car Cruise-In** – July 3, 2026, 3:00 p.m. – 12:00 a.m., Smith Street between Bronson Street and Maple Avenue.

Motion made by Ms. Quance to approve the closure, seconded by Mr. Clemens, carried by unanimous vote.

WINONA AVENUE STUDY/PAY APPLICATION #1-

Community and Economic Development Director Jeremy Skinner requested payment #1 to American Structurepoint in the amount of \$18,700.00 for work completed through February 2026 on the Winona Avenue Study. Motion made by Mr. Clemens to approve the payment, seconded by Ms. Quance, carried by unanimous vote.

STREET DEPARTMENT FACILITY PAY DISBURSEMENT REQUEST #15/ROBINSON CONSTRUCTION PAY APPLICATION #9-

Disbursement/Requisition Request #15 for construction of the new Street Department facility was presented for approval. Robinson Construction Inc. is requesting \$342,063.00 for work completed through February 28, 2026 that will be paid from bond proceeds held at Argent Institutional Trust Company. This is the ninth pay application to Robinson Construction. Motion made by Ms. Quance to

approve Disbursement Request #15/Robinson Construction Pay Application #9, seconded by Mr. Clemens, carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-

A New Hire/Change in Payroll Report was presented for approval: Police, one (1); Fire, three (3); Parks, one (1); Street one (1); Cemetery, one (1), and numerous seasonal workers in the Parks and Cemetery. Motion made by Mr. Clemens to approve the report, seconded by Ms. Quance carried by unanimous vote.

GRANT AWARD/PARK-

Park Superintendent Larry Plummer requested acceptance of a \$275,000.00 grant from K21 Foundation in support of the new skate park at Richardson-Dubois Park. Motion made by Ms. Quance to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

AMERICAN RAMP COMPANY AGREEMENT-

Mr. Plummer presented an agreement with American Ramp Company to construct an all-concrete surface skate park on the west end of Richardson Dubois Park. Cost of the project will be \$465,000.00 as priced through Sourcewell. A letter from the City Attorney was attached noting the substantial savings from Sourcewell. Motion made by Mr. Clemens to approve the agreement, seconded by Ms. Quance, carried by unanimous vote

PARKS CONTRACTS-

The following Parks contracts were presented for approval:

- Kensington Digital Media - Promotion of Rock and Country Concerts - No charge

Motion made by Ms. Quance to approve the above contract, seconded by Mr. Clemens, carried by unanimous vote.

-Lake Area Community Band, June 26, 2026, Summer Concert Series, -\$600.00.

-Mason Dixon Line, August 7, 2026, Summer Concert Series, -\$1,400.00.

-Thunder Beard, August 14, 2026, Summer Concert Series, -\$3,000.00.

-The Resurrection Blues Band, July 10, 2026 – Summer Concert Series - \$750.00.

-Heartland Sings, July 24, 2026, Summer Concert Series - \$500.00.

-Laughing Stock Productions, Family Carnival, July 31, 2026, \$1,350.00.

Motion made by Mr. Clemens to approve all the above contracts, seconded by Ms. Quance, carried by unanimous vote.

OUTDOOR SEATING APPLICATIONS-

The following outdoor seating applications for the downtown area were presented for approval:

-**The Cove** – 110 E. Center Street

-**Generous Coffee** – 121 W. Center Street

-**The Gathering Place** – 123 S. Buffalo Street

-**Maggie's Coffee** – 124 S. Buffalo Street

Motion made by Ms. Quance to approve the applications seconded by Mr. Clemens, carried by unanimous vote.

TERMINATION OF TAXICAB SERVICE-

Deputy Police Chief Bryan Sherwin informed the Board that Madison Prater from A&M Fast Cabs has informed him that they are no longer in business and request to clear their names from any taxicab permits. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote.

TAXICAB PERMITS/L&L TAXI-

Deputy Chief Sherwin presented an application for two (2) taxicab permits for Fast Cab 2.0 LLC. The taxis have passed inspection and the Police Department recommends approval of the permits. Motion was made by Ms. Quance to approve the permit, seconded by Mr. Clemens, motion carried by unanimous vote.

GRANT APPLICATION/FY2026-2027 C.H.I.R.P./POLICE-

Police Captain Paul Heaton requested permission to participate in the Comprehensive Hoosier Highways Injury Reduction Program (C.H.I.R.P.) grant provided from the National Highway Transportation Safety Administration (NHTSA) and the Indiana Criminal Justice Institute (ICJI). The C.H.I.R.P. grant consists of Click It to Live It, Driving Under the Influence (DUI) Task Force Project, Stop Arm Violation Enforcement (SAVE) Project, and PEDBIKE Project. The City was awarded \$73,000 during the FY2025-2026 cycle and

Captain Heaton will apply for approximately \$100,000 for the FY 2026-2027 cycle. Motion made by Mr. Clemens approving the request, seconded by Ms. Quance, carried by unanimous vote.

COMMUNITY CROSSINGS GRANT ACCEPTANCE-

Director of Public Works Dustin Dillon advised the Board that the City has been awarded \$431,852.37 from the Indiana Department of Transportation (INDOT) from Community Crossings 50/50 Matching Grant Fund. The grant will be used for paving projects on portions of Husky Trail, N. Parker St., Patterson Road, and CR 75 N. Motion made by Mr. Clemens to accept the award, seconded by Ms. Quance, carried by unanimous vote.

BID AWARD/HUSKY TRAIL AREA PAVING-

Bids were recently opened for the Husky Trail Area Paving project. After review, Mr. Dillon is requesting the bid be awarded to Pulver Asphalt Paving, Inc. in the amount of \$863,704.75. Motion made by Ms. Quance to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

CONTRACT AGREEMENT/HUSKY TRAIL AREA PAVING/PULVER ASPHALT PAVING, INC.-

Mr. Dillon presented an agreement between the City and Pulver Asphalt Paving, Inc. for the Husky Trail Area Paving Project. The contract is in the amount of \$863,704.75. Motion made by Ms. Quance to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

QUOTE SOLICITATION REQUEST-

Mr. Dillon requested permission to solicit sealed quotes for various concrete improvement projects which would include curb replacement and sidewalk upgrades. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$2,174,384.98

End of the Month Docket -\$470,090.97

Motion made by Mr. Clemens approving the claim dockets for payment, seconded by Ms. Quance, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer