

**BOARD OF PUBLIC WORKS & SAFETY
FEBRUARY 20, 2026
10:30 A.M.
REGULAR SESSION**

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, February 20, 2026 at 10:30 a.m. in the temporary Council Chambers at the Warsaw Police Department Training Center. Mayor Jeff R. Grose presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens, Diane Quance, and Mayor Grose. Also, present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Director of Public Works Dustin Dillon, Wastewater Utility Manager Brian Davison, City Planner Justin Taylor, HR Director Denny Harlan, Parks Maintenance Director Shaun Gardner, Street Superintendent Joe Vetor, Police Chief Scott Whitaker, Fire Territory Chief Joel Shilling, Mike Maki from Cross PVD, and Times-Union reporter David Slone. The meeting was also presented live over the City's website at <https://www.warsaw.in.gov>.

ABSENT: None noted.

The meeting was called to order by Mayor Grose, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the February 6, 2026 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Ms. Quance, motion carried by unanimous vote.

RECOGNITION OF VISITORS-

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

-Wastewater Payment Office January 2026 Adjustment Report
-Wastewater Payment Office leak adjustment for Cross PVD, asking for a \$2,932,81 adjustment from their August 2025 billing. After discussion Ms. Quance made a motion to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

NEW BUSINESS-

TRAVEL REQUESTS-

A list setting forth seven (7) travel requests: Police-six (6); and Mayor-one (1), was presented for approval. Motion made by Mr. Clemens to approve the list, seconded by Ms. Quance, carried by unanimous vote.

WILDMAN CONTRACT FOR UNIFORM AND RUG RENTAL-

A Service Agreement with Wildman Uniform for rental uniforms, mats, shop towels, and other direct sale products for all City departments, and more specifically noted on the agreement, was presented for approval. Motion made by Ms. Quance to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

TRACTOR LOADER PURCHASE/PARKS-

Parks Maintenance Director Shaun Gardner requested permission to purchase a new 570N Tractor Loader from RPM Machinery at a cost of \$99,849.92 that was priced through Sourcewell. A letter from the City Attorney was attached to the documentation noting IC 5-22-10-12. Motion made by Mr. Clemens to approve the purchase, seconded by Ms. Quance, carried by unanimous vote.

DETROIT AND POPE STREET STUDY/ADDENDUM #2/V.S ENGINEERING-

VS Engineering is proposing further design services for the Detroit and Pope Streets intersection study from an agreement approved last year. The Addendum allows for VS Engineering to prepare a presentation to the Traffic Commission and prepare bid documents. Cost of the added services will be \$13,000.00. Motion made by Ms. Quance to approve Addendum #2, seconded by Mr. Clemens, carried by unanimous vote.

GRANT AGREEMENT/K21/DOWNTOWN MULTIMODAL TRAIL DEMONSTRATION-

City Planner Justin Taylor requested permission to accept a grant award of \$100,000.00 from the Kosciusko 21st Century Foundation (K21). The funds will be used as the local match for a Safe Streets for All grant of \$400,000.00. All of the funds will go toward the Downtown Multimodal Trail Demonstration. After discussion, Mr. Clemens made a motion to approve the Grant Agreement, seconded by Ms. Quance, carried by unanimous vote.

2025 ANNUAL TRAFFIC REPORT-

Police Chief Scott Whitaker presented the 2025 Annual Traffic Report to the Board. Ms. Quance made a motion to acknowledge receipt of the report, seconded by Mr. Clemens, carried by unanimous vote.

2026 ASPHALT & CONCRETE SUPPLIES-

Street Department Superintendent Joe Vetor requested permission to seek bids for asphalt, concrete supplies, and latex/thermoplastic pavement markings for various projects for the 2026 construction season. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote.

PERMISSION TO SOLICIT SEALED BIDS-

Public Works Superintendent Dustin Dillon requested permission to solicit sealed bids for various paving projects for 2026. Funds to help with the projects may partially come from 2026 Community Crossing Grant 50/50 match program. In October of 2025 Mr. Dillon received permission from the Board to apply for the 2026 Community Crossing Grant through the Indiana Department of Transportation (INDOT) and the City was not awarded any funds. INDOT has since announced that additional grants will be awarded in the Spring of 2026 and Mr. Dillon would like to have bids in place in anticipation of receiving an award. Motion made by Ms. Quance to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$2,796,531.65

Motion made by Mr. Clemens to approve the claims for payment, seconded by Ms. Quance, motion carried by unanimous vote.

OTHER-

TAKE-HOME VEHICLE REQUEST-

A request for a take-home vehicle for Justin Ousley was presented for approval. Mr. Ousley is a Supervisor at the Street Department and may need a vehicle for emergency and after-hour call-ins. The vehicle he will be driving is a 2026 Ford F250. Motion made by Mr. Clemens to approve the request, seconded by Ms. Quance, carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-

The Human Resources Department presented a New Hire/Change in Payroll Report listing six (6) positions affected: Police-three (3); Aviation-one (1); and Fire-two (2). It was noted that the bi-weekly pay amount shown on Line #4 of the report should be the same amount as Line #3 - \$2,550.84 for Cory Black (Patrol Officer). Motion made by Ms. Quance to approve the report as corrected, seconded by Mr. Clemens, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer