WARSAW-WAYNE FIRE TERRITORY BOARD
REGULAR MEETING
NOVEMBER 6, 2024
4:00 PM

I. ORGANIZATION OF MEETING

1. Call to Order

Mayor Grose called the meeting to order. A Moment of Silence followed the Pledge of Allegiance. Roll call was taken by Mayor Grose.

2. Pledge of Allegiance

3. Moment of Silence

4. Roll Call to Determine Quorum by Presiding Officer

5. Approval of Minutes for ___

   a. Approval of Minutes for October 1, 2024

Board Member Stackhouse made a motion to approve the October 1, 2024, minutes; seconded by Board Member Allbritten. All members present were in favor. (Documentation attached to minutes).

II. RECOGNITION OF VISITORS

Mayor Grose recognized and welcomed the visitors in attendance.

III. REPORTS / ORAL & WRITTEN COMMUNICATIONS

1. Lutheran EMS Report- September 2024

Alicia Mediano summarized Lutheran EMS' September 2024 response report. (Documentation attached to minutes).

2. Warsaw-Wayne Fire Territory Monthly Report for September

Fire Chief Shilling reviewed and summarized the Monthly Fire Activity Report for September 2024. (Documentation attached to minutes).

3. CARES - Update Newsletter - October Highlights

Community Health Coordinator Mikaela Bixler updated the Board on C.A.R.E.S. referral and interactions for October 2024. (Documentation attached to minutes).

4. WWFT Monthly Expenditure Report - Operating 2243 (September)

Fire Chief Shilling presented the Operating Fund September 2024 report. (Documentation attached to minutes).

5. WWFT Monthly Expenditure Report - Equipment Replacement Fund 4410 (September)

Fire Chief Shilling summarized the Equipment Replacement Fund September 2024 report. (Documentation attached to minutes).

Mayor Grose entertained a motion to approve all 5 motions as presented to the Board. Board Member Allbritten made the motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor.

IV. UNFINISHED BUSINESS

V. NEW BUSINESS

1. Permission to Apply K21 Grant- QPR Books Purchase

Bixler asked the Board for permission to apply for a grant with K21 to purchase QPR books for the CARES program, for a total of $2,472.50. This would allow CARES to provide additional training throughout Kosciusko County.

Mayor Grose entertained a motion to grant permission to apply for the K21 Grant for QPR books. Board Member Allbritten made the motion to accept; seconded by Board Member Stackhouse. No further discussion. All members present were in favor.

2. Permission to Apply K21 Grant - Deep Trekker PIVOT Underwater ROV

Chief Shilling asked the Board for permission to apply for an additional K21 grant for the purchase of a Deep Trekker PIVOT Underwater ROV, remotely operated vehicle). The grant will fully cover the total cost of the ROV, which is $57, 428.00. The underwater ROV will also be used countywide.

Mayor Grose entertained a motion to grant permission to apply for the K21 Grant for the Deep Trekker PIVOT Underwater ROV. Board Member Stackhouse made the motion to accept; seconded by Board Member Allbritten. No further discussion. All members present were in favor.

3. Office Space 4 Lease Agreement, CARES

Chief Shilling advised the office space for the CARES team is now available for use. This would include 2 office spaces, each office is $400.00 per month, through Fellowship Missions. This lease agreement is for office space 4.

4. Office Space 6 Lease Agreement, CARES

Chief Shilling advised the office space for the CARES team is now available for use. This would include 2 office spaces, each office is $400.00 per month, through Fellowship Missions. This lease agreement is for office space 6.

Mayor Grose entertained a motion to approve both office leases, for space 4 and space 6, for CARES. Board Member Allbritten made the motion to accept; seconded by Board Member Stackhouse. No further discussion. All members present were in favor.

5. Pro Air Midwest 2025 Contract- Maintenance of Air Tanks for Dive

Chief Shilling informed the Board the Pro Air Midwest contract will be presented to the Board of Works by Chief of Police Whitaker on November 15, 2024. This is to provide maintenance on the air tanks for the Dive Team. The Fire Department's portion for 2025 will be $2,948.

Mayor Grose entertained a motion to approve the Pro Air Midwest 2025 Contract. Board Member Stackhouse made the motion to accept; seconded by Board Member Allbritten. No further discussion. All members present were in favor.

6. Resolution 2024-10-06: Transfer FSSA to Misc. Revenue - Operating

Chief Shilling advised Resolution 2024-10-06 is to transfer money from FSSA to our Operating account, to replenish funds spent from our operating fund to cover costs for the C.A.R.E.S. program, for a total of $28,856.23.

Mayor Grose entertained a motion to approve the resolution transfer. Board Member Stackhouse made the motion to accept; seconded by Board Member Allbritten. No further discussion. All members present were in favor.

7. Resolution 2024-11-01: Rejecting Fire Merit Board

Human Resource Director Denny Harlan presented resolution 2024-11-01, where both the Common Council and Board of Works had already voted to accept the rejection of the Fire Merit Board. Harlan informed the Board that last year the Indiana House passed and implemented House Enrolled Act 1016, which changed the process of merit boards.

This change would affect fire departments who have 12 or more full-time members who also serve an area with a population of 20,000 or more. The qualifying departments would be mandated to have a merit board unless they pass a resolution to reject the Fire Merit Board. Following an approval to reject the Fire Merit Board, the fire department would also have a blind vote as well, in 3 weeks.

If any member of the Territory Board votes to have a merit board, then effective January 1, 2025, a merit board will be put in place. If the Territory Board votes to approve the rejection of the Merit Board and the fire department also votes to approve the rejection, then the Warsaw-Wayne Fire Territory will continue with going to the BOW.

Chief Shilling advised that he agrees with the rejection of the Fire Merit Board. Mayor Grose also supports the rejection of the Fire Merit Board. Harlan asked the Fire Territory Board to approve the rejection of the merit board.

Mayor Grose entertained a motion to approve the resolution, rejecting the Fire Merit Board. Board Member Allbritten made the motion to accept; seconded by Board Member Stackhouse. No further discussion. All members present were in favor.

VI. TRAVEL REQUESTS

1. WWFT Travel Requests

Fire Chief Shilling highlighted the travel requests submitted for approval. After no questions were raised, Mayor Grose entertained a motion to approve. Board Member Stackhouse made the motion to approve the travel requests; seconded by Board Member Allbritten. No further discussion. All members present were in favor. (Documentation attached to minutes).

VII. OTHER MATTERS THAT MAY COME BEFORE THE BOARD

1. Next Meeting ***December 3, 2024***

VIII. MEETING REVIEW

1. Items Carried Forward

2. Visitors' Questions & Comments

IX. ADJOURNMENT

Mayor Grose entertained a motion to adjourn. Board Member Allbritten made a motion; seconded by Board Member Stackhouse. All members present were in favor.